



TOWN OF WHITEWOOD
REGULAR COUNCIL MEETING
February 13, 2018

A regular meeting of Council was held February 13th, 2018 in the Council Chambers of the Whitewood Town Office.

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| Present: | Mayor | Doug Armstrong |
| | Councillors | Lee Aldous Bruce Restau Chad Kelly Brian Stevenson- Donna Beutler Denise Istace- by electronic means |
| | Foreman | Allen Stevenson 7 pm- 8:15 pm |
| | WTP Operator | James Dominey 7pm-7:30pm |
| | CAO | Sharon Rodgers |
| | Herald | Elaine Ashfield |

Order A quorum being present Mayor Armstrong called the meeting to order at 7:00pm

Delegate Request 039/18 Istace, Stevenson- That the request to be added to the agenda after the Friday noon deadline as per Council Bylaw 01-2016-Section 17(a) & that they be invited to attend Feb. 28th/18 meeting as a delegate.
Carried.

Agenda 040/18 Aldous, Beutler-That the agenda be accepted as presented as a guide for for the meeting.
Carried.

Minutes 041/18 Restau, Kelly- That the minutes of Jan 16, 2018 council meeting be accepted as presented.
Carried.

Public Works Report 042/18 Kelly, Stevenson- That we accept the Public Works report as presented.
Carried.

WTP Daily 043/18 Stevenson, Aldous- That we accept the WTP Daily distribution report for January 2018 as presented and a copy be attached to and forming a part of this minutes.
Carried.

Annual Notice 044/18 Aldous, Kelly- That we approve the Annual Notice to Consumers & that it be posted in the Town office and on Town's webpage as per regulations.
Carried.

Corres 045/18 Aldous, Beutler- That correspondence be filed and brought up in the proper order of business:
- Overland Flood Insurance & PDAP
- Overland Flood Insurance Q & A
- Thank you – Merkel Family

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- Letter- Whitewood Figure Skating Club
- Letter- SAMA
- Letter- Whitewood Livestock Sales
- Letter- Whitewood Farmers & Friends

Carried.

Figure Skating
046/18

Kelly, Beutler- That the Town be a Level III sponsor to the Whitewood Figure Skating Club with a \$50.00 donation.

Carried.

Councillor Kelly declared a conflict of interest on the next 2 correspondence items and vacated his chair at 7:40 pm.

Livestock Request
047/18

Aldous, Beutler- That Council recommends that FMC allow Whitewood Livestock Sales to use 10 chairs, black curtains & 10 tables according to FCM policies.

Carried.

Farmers Friends
048/18

Istace, Aldous- That the Town donates \$1,000.00 as a Gold sponsorship to Farmers & Friends Bonspiel.

Carried.

Councillor Kelly resumed his chair at 7:45 pm.

Herald Sun
049/18

Kelly, Stevenson- That the request for Herald Sun 2018 Tourist Guide advert be directed to Destination Whitewood as the Town gives a grant to them to promote our community and that any other promotional requests be directed to Destination Whitewood.

Carried.

CAO Report
050/18

Restau, Aldous- That we accept the CAO's report for February 13th, 2018 as presented.

Carried.

BYLAW NO. 01-2018, A BYLAW FOR ENTERING INTO AN AGREEMENT RESPECTING A DISTRICT BOARD OF REVISION

First Reading
051/18

Aldous, Kelly- That Bylaw No. 01-2018, a bylaw to provide for the entering into an agreement respecting a District Board of Revision, be given first reading.

Carried.

Second Reading
052/18

Beutler, Istace- That Bylaw No. 01-2018, a bylaw to provide for the entering into an agreement respecting a District Board of Revision be read a second time.

Carried.

Consent
053/18

Kelly, Aldous- That consent be given for Bylaw No. 01-2018 to be read a third time at this meeting.

Carried.

Third Reading
054/18

Stevenson, Restau- That Bylaw No. 01-2018, a bylaw for entering into an agreement respecting a District Board of Revision, be read a third time and passed at this meeting.

Carried.

Board Revision
055/18

Kelly, Beutler- That Brent Schaan be appointed as Whitewood's representative to the Board of Revision.

Carried.

Secretary Board
056/18

Beutler, Stevenson- That Patricia Ward be appointed as the Secretary of the Board of Revision.

Carried.

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- Ground Disturbance* 057/18 Istace, Aldous- That the Public Works staff be enrolled in the Ground Disturbance class offered the Southeast College in Moosomin and that out of pocket expenses be paid by the Town of Whitewood.
Carried.
- New Printer* 058/18 Kelly, Beutler- That the office purchase a new printer at a cost of approximately \$1,000.00 plus applicable taxes.
Carried.
- Christmas Decorations* 059/18 Stevenson, Beutler- That the Town request DK Duke to make 15 Christmas decoration at a cost of \$4,500 plus taxes.
Carried.
- Table Webpage* 060/18 Restau, Kelly- That the request to redesign the webpage be tabled until next meeting.
- Accounts* 061/18 Stevenson, Restau- That accounts #17613- #17621, #17623-#17626, #17628- #17660, #17662-#17669 with voided #17622, #17627, and #17661 totaling \$148,130.41 be accepted for payment as presented and a copy be attached to and forming a part of these minutes.
Carried.
- Electronic Payments* 062/18 Restau, Kelly- That we approve the electronic payments as presented by the CAO totaling \$30,730.40.
Carried.
- Next Meeting* 063/18 Beutler, Aldous- That the next Council meeting be changed to February 28th at 7:00 pm and that the CAO give Public Notice as per our Bylaw.
Carried.
- In-Camera* 064/18 Stevenson, Aldous- That Council having issues to discuss regarding personnel, land legal matters and negotiations which are exempted from public discussion under the *Local Authority Freedom of Information and Protection of Privacy Act and the Municipalities Act* go in camera at 8:20 pm
Carried.
- Present: Mayor Armstrong, Councillors Aldous, Beutler, Restau, Stevenson, Kelly Istace-by electronic means & CAO Rodgers.
- Regular Meeting* 065/18 Aldous, Beutler- That Council resume the regular meeting at 8:55pm.
Carried.
- Present: Mayor Armstrong, Councillors Aldous, Beutler, Restau, Stevenson, Kelly Istace- by electronic means and CAO Rodgers
- Legal Advice* 066/18 Kelly, Stevenson- That the CAO instruct our lawyer to proceed as per his legal advice on properties that are in tax arrears.
Carried.
- MOU* 067/18 Istace, Aldous- That the Town enters into a Memorandum of Understanding with Lorri Matthewson in regards to writing the Asset Management Grant and be it Resolved that the Town of Whitewood directs staff to apply for a grant Opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for the Whitewood Asset Management Project. Be it therefore resolved that the Town of Whitewood commits to conducting the following activities in its proposed project submitted to the Federation of our Asset Management Program:
1. Complete strategy and framework for Asset Management
2. Create an asset management group
3. Collect data on Whitewood minor assets and add minor assets, life expectancy and replacement/upgrade costs to capital assets data base.
Be if further resolved that the Town of Whitewood commits up to \$7,000.00 from

its budget to the costs of this initiative.

Carried.

Adjourn
068/18

Kelly- moved the meeting adjourned at 9:05 pm.

Carried.

Sharon Rodgers
Chief Administrative Officer

Demetrong
Mayor

