

<b>Town of Whitewood Statement of POLICY and PROCEDURE</b>			
Department:	General Government	Policy No.	16
Section		Issued:	
Subject:	Snow Removal Policy	Effective:	
Council Resolution # and Date:	121/18	Page:	2
Issued By:		Replaces:	
Approved By:		Dated:	

**1. POLICY**

1.01 The Town of Whitewood shall establish Snow Removal Policy

**2. PURPOSE**

2.01 The purpose of this policy is to:

- To ensure consistency and expediency in snow removal in the Town of Whitewood.
- It is the Town's intention to have the streets cleared within 24 hours after a major snowfall.

**3. SCOPE**

3.01 The Council of the Town of Whitewood authorizes the Public Works Department to do the snow removal.

**4. RESPONSIBILITY**

4.01 The policy will be for purpose of establishing a policy in regards to snow removal from streets and sidewalks.

**5. PROCEDURE**

5.01 Generally, snow removal from streets will start with Lalonde St. 5<sup>th</sup> Avenue, and streets leading to emergency service buildings. Once these streets are cleared, the remaining side streets will be cleared as necessary.

5.02 During a storm, the following are to be kept passable

- Lalonde Street
- Main entrances to Town
- 5<sup>th</sup> Ave from School to No. 9 highway
- Gambetta from Health Centre to 5<sup>th</sup> Ave.
- In front of Fire Hall will be kept passable
- Respond to any emergency situation

5.03 Following a storm, the following will be cleared in the order determined by accumulation and need:

- Parks St to Lalonde St.
- Lalonde St. from tracks to 5<sup>th</sup> Ave.
- 5<sup>th</sup> Ave from Lalonde to No. 9 Highway
- Gambetta from 5<sup>th</sup> Ave. South
- South Railway and remainder of Parks St.
- Lalonde St. from tracks north
- North Railway around to service road
- Remaining Streets (greater accumulation of snow will be cleared first)
- Back Alleys will be cleared after all residential and business sections are clear

5.04 Sidewalks:

- 3<sup>rd</sup> Ave from Post Office to Lalonde St
- Lalonde St. from tracks to Old Hospital on Lalonde St.
- 5<sup>th</sup> Ave. from Lalonde to school parking lot
- South Railway from Lalonde to Cartier St.

5.05 Parking Lots:

- Rink Front Parking Lot
- Town office back parking lot
- Areas north side of Parks St. and North Railway

5.06 Cemetery:

- Will be opened along with residential roads

5.07 Sand & Salting:

- No sanding will be done during a snowfall or snow storm
- Only the extremely icy intersections will be sanded until snow removal is completed.
- Sand and salt will be applied on streets and avenues as needed.
- At "Stop" and/or "Yield" intersections, sand and salt will be applied at least three vehicle lengths from the sign.
- Residential streets will be sanded when extremely icy.

5.08 Other:

- Snow ridges from the grader will be removed from driveways and walkways if they are deemed a hazard
- Snow shall not be removed from any property and placed in water ditches or normal water runs

- Contractors must have permission to place snow on Town property
- Vehicles left over the legal parking limit on any street may be removed
- Snow and ice removal from Lalonde Street sidewalks is the responsibility of the business owner, and is to be done on a regular basis, with assistance from the Town whenever possible.
- As much as possible, snow will not be piled in such a way as to block access to fire hydrants.
- Stock piled snow will be moved to South  $\frac{1}{4}$  as time permits