



Whitewood Swimming Pool

P.O. Box 129 Whitewood, SK S0G 5C0
Phone: 306-735-4415 e-mail: pool@townofwhitewood.ca

Job Title: Swimming Pool Manager

The Whitewood Swimming Pool is looking for a qualified, energetic and motivated Swimming Pool Manager with up to date certificates including CPR/First Aid with AED Training, their National Lifeguard Award and Water Safety Instructor or Lifesaving Instructor certificate.

Position Reports to: Town of Whitewood Facility Operations Manager, Town of Whitewood Chief Administrative Officer

Anticipated Start/End Date: June, 2019 – long weekend in September.

Location: At the outdoor seasonal Whitewood Swimming Pool in Whitewood, Saskatchewan.

Wage: Starting at \$16.00 - \$19.00/hr, based on qualifications (Max wage includes current NLS qualification, Water Safety Instructor or Lifesaving Instructor Certificate to teach swimming lessons, at least 1 year of experience as a head lifeguard.)

Job Responsibilities

- Complete daily tasks including; documenting water chemistry levels at the pool and spray park, following opening and closing procedures, routine cleaning duties and equipment checks, collecting admissions and filling out daily financial logs
- Supervise staff on a day-to-day basis and report any potential issues
- Keep track of lifeguard schedule and lifeguard hours worked
- Ensure lifeguard hours are submitted for each pay period
- Maintain positive public relations with the community
- Supervise swimmers and enforce pool rules
- Provide a safe environment for the facility users
- Maintain positive and ongoing communication with the Facility Operations Manager
- Organize and complete swimming lesson, lesson plans
- Provide high quality swimming lessons to all registrants following Red Cross or Lifesaving Society guidelines
- Complete a review of the Whitewood Swimming Pool Aquatic Safety Plan and submit a list of proposed changes/updates
- Plan and organize a fundraiser for the swimming pool

Qualifications and Skill Requirements

Experience: A minimum of 2 years of experience working in a swimming pool facility.

Additional Skills:

- Ability to work independently as well as a part of a team
- Ability to maintain effective working relationships and demonstrate strong communication
- Strong leadership and problem solving skills
- Ability to be a positive role model for junior lifeguards and young swimmers.
- Ability to handle high stress situations
- Ability to teach swimming lessons (certificate required)

Requirements for Application

Qualified applicants can send a resume including references and a copy of certificates to Town of Whitewood Facility Operations Manager, Matt Bahm, at matt@townofwhitewood.ca or by mail to Town of Whitewood, Box 129, Whitewood, SK, S0G 5C0. If you require further information call Matt at 306-735-4415.

Deadline for application: April 12, 2019