



**TOWN OF WHITEWOOD  
REGULAR COUNCIL MEETING  
February 21, 2023**

A regular meeting of Council was held on February 21, 2023 at 6:00 pm

Present:	Mayor	Rhett Parks
	Councillors	Chris Ashfield Chad Kelly Brian Waynert Shawna Stradeski Glenn Mantei
	Missing	Donna Beutler
	CAO	Lisa Istace

<i>Order</i>	A quorum being present Mayor Parks called the meeting order at 6:00 pm.	
<i>Agenda 908/2023</i>	Ashfield, Kelly – That the amended agenda be accepted as a guide for the meeting	Carried
<i>Minutes 909/2023</i>	Waynert, Stradeski – That the minutes of the February 7, 2023 budget meeting are accepted	Carried
<i>CAO's Report 910/2023</i>	Stradeski, Mantei – That we accept the CAO's Report as presented	Carried
<i>Council Report 911/2023</i>	Kelly, Ashfield – That we accept the Council Report as presented	Carried
<i>Accounts 912/2023</i>	Kelly, Waynert – That accounts #21600 – 21627 \$90,255.64 Online Banking \$30,483.26 Credit Card \$1,934.98 Totaling \$122,673.88 copy is attached and form a part of these minutes	Carried
<i>FOM 913/2023</i>	Mantei, Stradeski – Motion to hire Tim Eveleigh, starting March 6 at \$62,000 salary as well \$1,000 moving allowance	Carried

Carried

A handwritten signature in blue ink, appearing to be "R. Parks", is written over the word "Carried".

*PBI*  
914/2023

Ashfield, Kelly – Motion to approve Certificate of Appointment from PBI for John Dulle

Carried

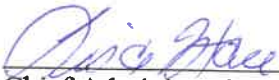
*World Spectator*  
915/2023

Stradeski, Waynert – Motion to approve Summer Fun Guide Ad in the World Spectator

Carried

*Adjourn*  
916/2023

Ashfield – Moved the meeting to adjourn at 6:25 pm

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Mayor

## **Foreman's Report February 2023**

### **Work Completed**

#### **General Maintenance**

- clean snow from roads and sidewalks
- sand streets
- help Rec staff as needed
- haul snow from legion parking lot, Harmony club, rink, along parks St and school
- clean packed snow off of Lalonde St railway crossing
- shovel sidewalks where Bob Cat can't get
- clean snow in back alleys
- work on crokicurl
- push back ridges along South Railway St
- salt sidewalks
- get salt from Dept of Highways
- check vet clinic
- pick up dead deer
- snow blow walking trails
- get power reading at pool
- clean shop
- mix sand and salt
- clean snow at the wells
- clean snow in cemetery
- meet with Stevenson and go through the compressors at the rink
- label gauges in compressor room at the rink
- disconnect hot water heater at the rink
- make a list of training to take on line ASAP
- open ditch by vet clinic for water to flow
- fix leak on RO
- empty dog park garbage and garbage's on 3<sup>rd</sup> Ave and Lalonde St
- remove and install radiator off water plant generator so it could be taken to Yorkton to be measured and a new one made

#### **Work Orders**

- turn water off and on
- switch out garbage bins

## **Equipment**

- grease and maintain all equipment
- replace 2 hydraulic hoses on loaders steering
- get a crack in the loader bucket welded
- get snow gate welded (not the ram)
- order yearly filters from NAPA on their filter sale
- replace fan belt on grader
- straighten out fender on grader
- get a quote on a skid steer

## **Upcoming Work**

- routine maintenance of equipment and town buildings
- maintain roads and sidewalks
- employee training
- work orders upon request
- help Rec Dept when needed
- fix the leak in the basement of the town office
- put flashing on heritage building
- put salt in storm drains
- clean ditches and culvert mouths
- make sure pumps are ready
- measure all culverts in town

# Town of Whitewood Monthly Report

Date Selected: February 1, 2023 to February 28, 2023

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## Well 2A

<b>Sums for the Month</b>	<b>Amount</b>	
Well 2A Total Volume Yesterday (m3)	7786.10 m3	
Well Pump 2A Previous Day Runtime (Hrs)	278.70 H	
<b>Peak Daily Values</b>	<b>Date</b>	<b>Amount</b>
Peak Daily Well 2A Total Volume Yesterday (m3)	04-Feb-2023	560.60 m3
Peak Daily Well Pump 2A Previous Day Runtime (Hrs)	04-Feb-2023	20.10 H
<b>Minimum Daily Values</b>	<b>Date</b>	<b>Amount</b>
Minimum Daily Well 2A Total Volume Yesterday (m3)	17-Feb-2023	0.00 m3
Minimum Daily Well Pump 2A Previous Day Runtime (Hrs)	17-Feb-2023	0.00 H

## Well 3

<b>Sums for the Month</b>	<b>Amount</b>	
Well 3 Volume Yesterday (m3)	5638.90 m3	
Well Pump 3 Previous Day Runtime (Hrs)	198.20 H	
<b>Peak Daily Values</b>	<b>Date</b>	<b>Amount</b>
Peak Daily Well 3 Volume Yesterday (m3)	21-Feb-2023	514.80 m3
Peak Daily Well Pump 3 Previous Day Runtime (Hrs)	21-Feb-2023	18.10 H
<b>Minimum Daily Values</b>	<b>Date</b>	<b>Amount</b>
Minimum Daily Well 3 Volume Yesterday (m3)	01-Feb-2023	0.00 m3
Minimum Daily Well Pump 3 Previous Day Runtime (Hrs)	01-Feb-2023	0.00 H

## Distribution

<b>Sums for the Month</b>	<b>Amount</b>	
Distribution Volume Yesterday (m3)	9751.70 m3	
<b>Peak Daily Values</b>	<b>Date</b>	<b>Amount</b>
Peak Daily Distribution Volume Yesterday (m3)	03-Feb-2023	392.40 m3
<b>Minimum Daily Values</b>	<b>Date</b>	<b>Amount</b>
Minimum Daily Distribution Volume Yesterday (m3)	22-Feb-2023	313.20 m3



Distribution Water Tests

Chemical Pump Settings

Date	Distribution Water Meter (m3)	Distribution Usage (m3)	Combined Permeable Turbidity	Turbidity (NTU)	pH	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Conductivity (micro S/cm)	Operator Initials	A/S	NAOH	Corrosion Inhibitor	Chlorine	
Feb			< 0.10	< 0.10	7.5 < 8.0	0.50 - 0.85	0.50 - 0.90	~ 220		23.70	33.00	22.97	20.00	
1	1447959		0.06	0.06	7.75	0.90	0.96	219	KS					
2	1448330	371	0.06	0.04	7.81	0.88	0.95	219	KS					
3	1448718	388	0.06	0.07	7.77	0.83	0.89	218	KS					
4	1449088	370	0.07	0.08	7.61	0.74	0.81	213	BRR				12.00	
5	1449436	348	0.06	0.07	7.53	0.72	0.76	209	TM					
6	1449821	385	0.07	0.06	7.49	0.62	0.67	208	TM					
7	1450253	432	0.08	0.07	7.42	0.49	0.57	213	BRR		33.50		12.10	
8	1450619	366	0.05	0.05	7.56	0.50	0.54	209	KS					
9	1451002	383	0.03	0.06	7.57	0.48	0.50	211	KS					
10	1451362	360	0.05	0.04	7.71	0.46	0.48	215	KS				12.30	
11	1451741	379	0.06	0.06	7.76	0.44	0.47	216	KS				12.50	
12	1452102	361	0.07	0.07	7.76	0.42	0.42	231	BRR					
13	1452441	339	0.07	0.07	7.87	0.44	0.45	219	BRR					
14	1452800	359	0.06	0.06	7.91	0.45	0.46	220	KS		33.00			
15	1453131	331	0.06	0.06	7.88	0.45	0.48	222	KS					
16	1453453	322	0.06	0.06	7.93	0.46	0.47	223	KS		32.00		12.75	
17	1453781	328	0.04	0.07	7.96	0.44	0.44	222	KS		31.00		14.00	
18	1454148	367	0.06	0.06	7.96	0.33	0.35	220	KS				24.00	
19	1454447	299	0.06	0.06	7.76	0.24	0.26	218	TM				33.00	
20	1454768	321	0.06	0.07	7.75	0.23	0.24	218	TM					
21	1455135	367	0.06	0.06	7.74	0.28	0.32	219	KS					
22	1455437	302	0.06	0.04	7.79	0.34	0.43	219	KS					
23	1455759	322	0.06	0.06	7.78	0.43	0.50	220	KS				30.00	
24	1456080	321	0.06	0.07	7.72	0.49	0.55	219	KS		30.00		30.00	
25	1456368	288	0.10	0.07	7.64	0.48	0.60	217	BRR				29.00	
26	1456707	339	0.14	0.07	7.58	0.49	0.59	259	BRR					
27	1457052	345	0.07	0.07	7.53	0.52	0.62	228	BRR					
28	1457395	343	0.06	0.05	7.60	0.59	0.67	217	KS				28.75	
29	1457721	326	0.06	0.06	7.63	0.56	0.63	217	KS					
30		0												
31		0												
Average Values										9.762	349	7.72	219	

**Ground Water**

Feb	Raw Water Usage				Chemical Usage								Inches Used				Operator Initials	WELL
	Well 2A	Usage (m3)	Well 3	Usage (m3)	Day Total	AS	NaOH	Corr.	CHI	AS	NaOH	Corr.	CHI	Remarks				
1	514475	399	476251	0	399	66	18	77	23	6	6	3	3	AS ^ 2	KS	X		
2	515525	651	476251	0	651	72	12	80	20	6	4	3	4	NaOH ^ 65 Corr ^ 50	KS	X		
3	516022	497	476251	0	497	4	8	83	16	6	4	3	4		KS	X		
4	516484	462	476251	0	462	11	60	53	12	7	5	3	4	Cl ^ 73	TM	X		
5	516997	513	476251	0	462	17	55	56	72	6	5	3	1		TM	X		
6	517622	625	476251	0	625	23	49	59	71	6	6	3	1		TM	X		
7	518052	430	476251	0	430	31	44	63	70	8	5	4	1		BRR	X		
8	518579	527	476251	0	527	36	37	66	68	5	7	3	2	NaOH ^ 63	KS	X		
9	519068	489	476251	0	489	43	57	69	67	7	6	3	1		KS	X		
10	519580	512	476251	0	489	49	51	72	66	6	6	3	1		KS	X		
11	520103	523	476251	0	512	56	45	75	65	6	6	3	1	AS ^ 48 Corr ^ 59	KS	X		
12	520568	465	476251	0	523	54	38	62	64	7	6	3	1		BRR	X		
13	521036	468	476251	0	465	60	35	65	63	6	3	3	1		BRR	X		
14	521536	500	476251	0	468	66	27	68	61	6	8	3	2		KS	X		
15	521964	428	476251	0	500	72	20	71	60	6	7	3	1		KS	X		
16	522137	173	476574	323	428	78	15	73	59	6	5	2	1	NaOH ^ 44 AS ^ 70	KS	X		
17	522137	0	477075	501	496	76	38	76	58	6	6	3	1	AS ^ 35 Corr ^ 60 NaOH ^ 64	KS	X		
18	522137	0	477534	459	501	41	58	63	57	6	6	3	1		KS	X		
19	522137	0	477931	397	459	46	53	66	56	5	5	3	1		TM	X		
20	522137	0	478441	510	397	51	48	68	54	5	5	2	2		TM	X		
21	522137	0	478849	408	510	58	42	71	50	7	6	3	4		KS	X		
22	522137	0	479323	474	408	63	37	74	48	5	5	3	2	NaOH ^ 63	KS	X		
23	522137	0	479781	458	474	68	58	76	44	5	5	2	4	Corr ^ 68 AS ^ 18	KS	X		
24	522137	0	480145	364	458	24	53	71	42	6	5	3	2	Corr ^ 55	KS	X		
25	522137	0	480587	442	364	29	49	57	41	5	4	2	1		BRR	X		
26	522137	0	481125	538	442	34	44	60	38	5	5	3	3		BRR	X		
27	522137	0	481536	411	538	41	37	63	35	7	7	3	3		BRR	X		
28	522137	0	482021	485	411	46	32	65	32	5	5	2	3	NaOH ^ 59	KS	X		
29		0		0	485	52	53	68	29	6	6	3	3		KS	X		
30		0		0	0					-52	53	-68	29					
31		0		0	0													
Month end		7662		5770	13432					115	209	12	52					

Chemical Usage 94.19 1394 10.48 79.04  
 COST PER L \$9.78 \$1.47 \$9.17 \$0.79  
 CHEMICAL COST \$921 ### \$96 \$62

RO 2		Pressures						Flows				RAW						TEMP	WELL USED	INITIALS		
		(PSI)	(PSI)	(PSI)	(PSI)	(PSI)	(PSI)	(L/s)	(L/s)	(L/s)	(L/s)	(uS/cm)	(uS/cm)	(uS/cm)	(uS/cm)	(uS/cm)	(uS/cm)	(uS/cm)	(uS/cm)			
February	Time																					
7	05:30	20	18	136	125	119	18	7.6	3.8	1.9	5.7	14	14	14	20	20	16	1219	2221	6.3	2a	KS
14	11:00	20	18	137	125	120	18	7.6	3.8	1.9	5.7	14	14	14	20	20	16	1223	2222	6.1	2a	KS
16	05:00	21	19	137	126	120	18	7.6	3.8	1.9	5.7	13	13	13	19	19	15	1142	2097	5.9	3	KS
17	01:00	22	20	138	127	120	18	7.6	3.8	1.9	5.7	13	13	13	19	18	15	1142	2091	5.9	3	KS
20	06:00	22	19	138	127	121	18	7.6	3.8	1.9	5.7	13	13	13	19	18	15	1147	2091	5.9	3	KS
28	05:00	22	19	139	128	122	18	7.6	3.8	1.9	5.7	13	13	13	19	18	15	1147	2103	5.9	3	KS



RO 1		Pressures						Flows				RAW										
		(PSI)	(PSI)	(PSI)	(PSI)	(PSI)	(PSI)	(L/s)	(L/s)	(L/s)	(L/s)	(us/cm)	(us/cm)	(us/cm)	(us/cm)	(us/cm)	(us/cm)	TEMP				
	February																					
	Time																					
		Before Prefilter	After Prefilter	Stage 1 Feed	Stage 2 Feed	Concentrate	Permeate	Stage 1 Feed Flow	Stage 2 Feed Flow	Concentrate Flow	Permeate Flow	Vessel 1 Permeate Conductivity	Vessel 2 Permeate Conductivity	Vessel 3 Permeate Conductivity	Vessel 4 Permeate Conductivity	Vessel 5 Permeate Conductivity	Combined Permeate Conductivity	S1 Feed Conductivity	S2 Feed Conductivity	Degrees Celcius	WELL USED	INITIALS
7	11:30	20	10	138	125	117	19	7.6	3.7	1.9	5.7	12	12	12	18	19	14	1220	2265	6.3	2a	KS
9	05:00	20	18	138	124	117	19	7.6	3.7	1.9	5.7	12	12	12	18	19	14	1222	2268	6.2	2a	KS
13	03:40	20	15	138	124	117	19	7.6	3.7	1.9	5.7	12	12	12	18	19	14	1222	2262	6.2	2a	KS
16	10:30	22	14	138	125	118	19	7.6	3.7	1.9	5.7	12	12	12	17	17	14	1141	2116	5.9	3	KS
23	04:00	22	20	140	126	119	19	7.6	3.7	1.9	5.7	12	12	12	17	17	14	1147	2137	5.8	3	KS
27	02:00	22	20	140	126	119	19	7.6	3.75	1.92	5.7	12	12	12	17	17	13	1146	2127	5.7	3	KS

# LIFT STATION

NOTES

DATE	TIME	PUMP #1		PUMP #2	
		Reading	Run Time	Reading	Run Time
February		7874	39.6	5908	39.4
1	10:00	8111	40.7	6082	40.6
2	10:00	8363	42.0	6271	41.8
3	09:00	8601	43.1	6454	43.0
4	07:35	8825	44.2	6618	44.0
5	08:00	9070	45.4	6806	45.3
6	10:58	9354	46.8	7021	46.7
7	10:00	9585	47.9	7194	47.8
8	10:00	9829	49.1	7373	48.9
9	09:40	10056	50.2	7553	50.1
10	10:30	10303	51.5	7738	51.3
11	09:13	10518	52.5	7901	52.4
12	10:13	10754	53.7	8073	53.5
13	10:00	10971	54.7	8241	54.6
14	10:00	11201	55.8	8409	55.7
15	10:30	11416	56.9	8571	56.7
16	10:15	11626	57.9	8728	57.7
17	10:30	11856	59.0	8906	58.9
18	08:20	12053	60.0	9049	59.8
19	08:20	12255	61.0	9206	60.8
20	10:00	12498	62.2	9384	62.0
21	10:10	12708	63.2	9548	63.0
22	10:15	12924	64.2	9705	64.0
23	10:20	13126	65.2	9862	65.1
24	06:36	13304	66.1	9990	65.3
25	08:57	13524	67.1	10161	67.0
26	10:09	13746	68.2	10328	68.1
27	10:30	13962	69.3	10490	69.1
28	11:45	14191	70.4	10657	70.2
29					
30					
31					

6317	30.8	4749	30.8
m3	hrs	m3	hrs



## WHITEWOOD

**TO:** Mayor and Council  
**From:** Lisa Istace  
**Re:** CAO Report

**Date:** March 7, 2023

- Catch up from a week away 😊
- Floor cleaner should be at arena on March 10
- 6" line fixed at arena on March 10; was here on Feb 28 but couldn't complete due to faulty lift
- Complete tasks from council meetings
- Weekly meetings with staff
- Year-end audit booked March 14
- Finished up prep for audit
- Bank reconciliations finish up Jan 2023; start Feb 2023
- Budget
- Payroll
- Meet FOM at arena; tour and give up date
- Book/adjust ice rentals – BookKing & update TV as well as outside digital board
- Kitchen order, Pepsi order & lounge order
- Scheduling for rec staff
- Away March 10(½), 24



Town Office  
731 Lalonde Street • Box 129  
Whitewood, SK. • S0G 5C0



Town Office: 306-735-2210  
Recreation: 306-735-4415  
Fax: 306-735-2262



Town: [general@townofwhitewood.ca](mailto:general@townofwhitewood.ca)  
Recreation: [recreation@townofwhitewood.ca](mailto:recreation@townofwhitewood.ca)  
Website: [www.townofwhitewood.ca](http://www.townofwhitewood.ca)

Report Date  
03/07/2023 9:08 AM

**Town of Whitewood  
Payment Register**  
Batch: 2023-00014 to 2023-00014

Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
<b>Computer Cheque</b>			
21628	Eveleigh Tim	03/07/2023	1,000.00
21629	Darren Wirth	03/07/2023	300.00
21630	Broadview Bakery	03/07/2023	197.50
21631	Canoe Procurement Group	03/07/2023	109.62
21632	Canadian Pacific (Non-Freight)	03/07/2023	653.00
21633	Derks	03/07/2023	876.75
21634	Whitewood Volunteer Fire Dept.	03/07/2023	250.00
21635	Flatlander Express Inc.	03/07/2023	20.50
21636	Garth Shackleton	03/07/2023	666.75
21637	Grasslands News Group	03/07/2023	913.36
21638	Linde Canada Inc	03/07/2023	63.78
21639	Lorri Matthewson	03/07/2023	4,200.00
21640	Maximum Welding	03/07/2023	183.15
21641	Pattison Agriculture	03/07/2023	489.67
21642	Poncho's Pub & Grill	03/07/2023	253.49
21643	Canada Customs & Revenue Ag.	03/07/2023	12,687.67
21644	Saskatchewan Health Authority	03/07/2023	46.00
21645	Sharpening Service	03/07/2023	188.15
21646	Stevenson Ind. Refridgeration	03/07/2023	737.45
21647	SUMA Benefits Plan Admin.	03/07/2023	3,481.25
21648	SUMA	03/07/2023	1,050.00
21649	Taxervice	03/07/2023	244.50
21650	UniFirst Canada Ltd	03/07/2023	173.76
21651	Vital Effect	03/07/2023	83.43
21652	Workers' Compensation Board	03/07/2023	106.83
21653	Wolseley Canada Inc	03/07/2023	3,066.42
21654	The World-Spectator	03/07/2023	68.25
21655	Pharmasave 438	03/07/2023	105.70
Total for Computer Cheque:			32,216.98
<b>Credit Card</b>			
2282023	Sask Motor Vehicle Division	03/01/2023	1,703.54
cc	Sask Parks & Rec Association	03/01/2023	1,333.50
Total for Credit Card:			3,037.04
<b>Online Banking</b>			
OL624936	MEPP	03/07/2023	6,398.06
OL633253	Access Communications	03/07/2023	155.35
OL633613	Shaw Direct	03/07/2023	82.12
OL633765,937,35	SaskTel CMR	03/07/2023	1,364.78
Total for Online Banking:			8,000.31
Total for AP:			43,254.33

Payments Printed: 34

