



## WHITEWOOD

### WATER AND SEWER BYLAW

Bylaw Number 05-2023 revised from 7-1971, 01-2010, 4-2019 and 01-2022

This bylaw of the Town of Whitewood in the province of Saskatchewan pertains to water and sewer systems.

Whereas it is important to provide water and sewer services and to fix fees for the provision of such services, The Council of the Town of Whitewood, in the province of Saskatchewan enacts as follows.

1. The water works and sewage collection system, including all component parts is under the management and control of the Town Administrator and subject to the direction and authority of Town Council.
2. The Administrator shall keep all records of applications for water connections and full descriptions of all constructed works relevant to the water and sewage systems.
3. The Administrator is responsible for the collection of all revenues, payment of all disbursements, and suspension of any books or accounts associated with the water and sewer systems.
4. The Administrator is responsible for supervising all work associated with installing, maintaining, or repairing water and sewer systems, including all machinery, installation, construction, or other work in connection with the system.
5. The Administrator and any designated employee of the Town of Whitewood are allowed at all reasonable hours to enter and inspect meters, service pipes, taps, and all other apparatus for the supply of water and sewer services.
6. The Administrator or any person appointed by council shall be possessed of all powers of a constable as provided for by statute or by bylaw.



Town Office  
731 Lalonde Street • Box 129  
Whitewood, SK. • S0G 5C0



Town Office: 306-735-2210  
Recreation: 306-735-4415  
Fax: 306-735-2262



Town: [general@townofwhitewood.ca](mailto:general@townofwhitewood.ca)  
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7. The Administrator receives all applications for installing service pipes for water and sewer services. Owners of the property or his or her agent make applications at the Town Office.
8. All applications for turning on or off water supplies are made by the owner or his or her agent at the Town Office. The fee for this service is \$100.00. After hours is \$200.00
9. When the owner engages the Town to construct, maintain, repair, or replace water and sewer services on the property of the owner, there shall be no liability against the Town with respect to the construction, repair, maintenance, or replacement to the said service after thirty days from the date the work was completed and tested.
  - a) The Town bares the costs of any maintenance or repair required to the water and sewer pipes from the main to the property line of the premises affected; said work shall be completed only by the Town, its employees, or contractors.
  - b) The owner bares the cost of any maintenance or repair to water and sewer pipes located in or on the owner's property. When the Town or any regent of the Town completes the work, the owner is responsible for the cost of that work. When the owner or their agent makes the request in writing.
  - c) The Town expects owners to keep water and sewer pipes, stop drains, and any other fixtures in good repair, both in their premises and between the premises and the street line.
  - d) Owners are expected to keep the fixtures, water, and sewer pipes under their stewardship in good repair and protected from frost at their own expense. The property owner is liable for the full replacement cost of the meter installed on his or her property when the meter is damaged.



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- e) When buildings are vacated, the owner or person vacating the premises shall turn off the stop cork on the inside wall of the building and notify the Administrator. Failure to protect the fixtures and notify the Administrator may impact result in additional expense.
  - f) There is a charge of \$100.00 for turning on water services during office hours or \$200.00 after hours. This minimum applies even if no water has been consumed. A \$ 90.00-meter deposit is also required to access the water supply.
  - g) Rates for Town water and for sewage disposal on private, residential, and business properties are outlined on Schedule A, and Schedule B, respectively, and apply to persons who own, or occupy premises requiring those services.
10. Water supply from the Town Water Works is measured by meters supplied by the Town. Meters must be installed by the contractor when the plumbing is installed.
11. Every owner or occupant must facilitate meter installation and protect the meter from frost and other damage and provide at his or her own expense ready and easy access to the meter to allow for Town staff or agents to read the meter.
12. If the meter fails to register correctly, water consumption is based on either the previous month or based on the same month of the previous year, unless another more equitable solution exists under the circumstance.
13. If the owner or occupant suspects the meter is not working correctly, they may ask the Administrator to have the meter tested. If the meter is found to be within 3% over or under the quantity of water billed, the amount is going to be considered correct. Any greater variance will be adjusted. Owners or occupants may request a meter be tested with the appropriate deposit. If the meter, when tested, shows a variance in excess of 3%, the deposit is refunded, otherwise, the Town retains the deposit.



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14. The Town Administrator has the right to interrupt water service as necessary to support repairs and maintenance. Every effort is made to provide an advance warning as to what extent and in what manner the use of water is limited and how long the limit extends.
15. Should the water supply fail for any reason the Town shall not be liable for damage by reason of such failure.
16. The Town endeavors to keep the water to the highest possible standard but does not hold out that the water is fit for anything other than human consumption.
17. All water rates, when unpaid, constitute a lien on real property and may be collected in any manner provided by law if not paid by the occupant or owner.
18. Any person who conveys, sells, disposes of, gives away or permits water to be carried out or taken away or used or supplied for the benefit of others is guilty of a breach of this bylaw.
19. Any person interfering with any part of the system including but not limited to the stop cork, pipe or other waterworks appliance outside the residences is considered a breach of bylaw. Likewise, any action interfering with the water flow is also considered a breach of the bylaw. Breaching the bylaw results in fines of \$500.00 and could result in a suspension of water services. If the water supply is shut off for breach of the bylaw, it shall not be restored until all penalties, fees, rates, charges, and arrears, if any have been paid.
20. No person or persons, except the Administrator or those acting with permission or under the direction of the Council, or members of the Fire Department in the event of an emergency shall open, close, or interfere with any hydrant, gate or valve connected with the waterworks.
21. When repairs become necessary, or work of any kind is necessary, the Town has the right to shut off the water and service from any consumer, without notice, for as long as necessary to facilitate the work.



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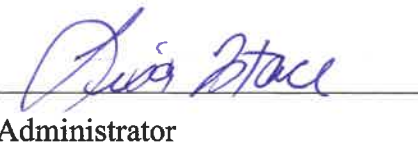
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22. Neither the Town nor its employees accept liability for any damages resulting from shutting off the water supply from any premises, building, boiler, or manufacturing deriving its supply from the waterworks system.
23. The Town shall have the authority to make regulations pertaining to the Town's water supply.
24. Connecting rainwater leaders are prohibited.
25. Accounts for water and/or sewer services cover a period of one month. The bills are rendered on the first week of the month. Accounts shall be paid within 30 days from the date the bill was rendered. If, after 60 days, the account is not paid in full, the water service may be cut off. If the water service is cut off, it will not be restored until all arrears are paid, together with a fee of \$100.00 during regular hours or \$200.00 after hours.
26. Discharge from sump pump systems is prohibited from being discharged into the town sewer system and must be discharged on the owner's property only. Breaching the bylaw results in fines of \$500.00

Bylaw #2-1962, #3-1962, #5-1971, #7-1971, # 01-2010 and #01-2022 are hereby repealed.

This bylaw shall come into force and take effect of the day of approval thereof being issued by the Saskatchewan Municipal Government Board.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

CERTIFIED A TRUE COPY OF BYLAW  
NO 05/2023 adopted by Council of the  
Town of Whitewood 15<sup>th</sup> day of June, 2023



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**TOWN OF WHITEWOOD  
SCHEDULE "A"  
TO BYLAW 01-2023**

**MONTHLY WATER RATES:**

In all cases where water services are provided for by the municipal water system the following rates shall apply:

- (a) A monthly rate of \$62.00 shall be charged where the amount of water does not exceed 3,000 gallons per month.
- (b) Where the amount of water used in any calendar month exceeds 3,000 gallons, a rate of \$6.00 shall be charged for each 1,000 Gallons used, or portion thereof, in excess of 3,000 gallons. This rate shall be referred to as overage and shall be charged in Addition to the \$62.00 monthly rate referred to above in section (a) of Schedule "A"

**MONTHLY GARBAGE RATES:**

- (a) A monthly rate of \$12.00 shall be charged per month



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**TOWN OF WHITEWOOD  
SCHEDULE "B"  
TO BYLAW NO. 01-2023**

MONTHLY SEWER RATES:

a.) Residential \$18.00

with the exceptions of the following:

Light Commercial \$ 18.00

Heavy Commercial (carwash, fuel station, restaurants) \$ 38.00

Trailer Court \$ 18.00  
(per trailer)

Multi-dwelling; multi-unit, duplex, townhouse, condo, lodge \$ 10.00  
(per unit)

Commercial/residential \$16.00  
(each)

Hotel/Motel without pool \$ 7.00  
(per room)

Nursing Home & Health Centre (30 beds) \$ 7.00  
(per bed)

School (22 rooms) \$ 9.00  
(per classroom)

Hotel with pool \$10.00  
(per room)

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**TOWN OF WHITEWOOD – WATER AND SEWER RATES**

*That* the Committee approve the water and sewer rates, excluding the management fees, as outlined in the **Town of Whitewood's Bylaw No. 05-2023** in accordance with subsection 23(3) of *The Municipalities Act*.

**CARRIED**

<p>SASKATCHEWAN MUNICIPAL BOARD LOCAL GOVERNMENT COMMITTEE</p> <p>EXCERPT FROM MINUTES OF MEETING OF:</p> <p><b>JUN 15 2023</b></p> <p>CERTIFIED TRUE COPY</p> <p></p> <hr/> <p>Secretary</p>
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