



**TOWN OF WHITEWOOD  
REGULAR COUNCIL MEETING  
DECEMBER 12, 2023**

A regular meeting of Council was held on December 12, 2023 at 7:00 pm

Present:	Mayor	Rhett Parks
	Councilors	Chris Ashfield
		Shawna Stradeski
		Brian Waynert
		Glenn Mantei
		Chad Kelly
		Donna Beutler
	CAO	Lisa Istace
	WTP	Kevan Stryker 7pm-7:03pm
	Foreman	Trent Merkel 7pm-7:04pm
	FOM	Tim Eveleigh 7pm-7:08pm

*Order* A quorum being present Mayor Parks called the meeting order at 7:00pm

*Agenda* Ashfield, Mantei – That the amended agenda be accepted as a guide for the  
*1249/2023* meeting Carried

*Minutes* Beutler, Stradeski – That the minutes of November 23, 2023 Council meeting are  
*1250/2023* accepted  
Beutler, Stradeski – That the minutes of December 4, 2023 HR meeting  
are accepted. Carried

*WTP's* Stradeski, Kelly – That we accept the WTP's Report as presented  
*Report* Carried  
*1251/2023*

*Foreman's* Waynert, Beutler – That we accept the Foreman's Report as presented  
*Report* Carried  
*1252/2023*

*FOM's* Kelly, Ashfield – That we accept the FOM's Report as presented  
*Report* Carried  
*1253/2023*

*CAO's* Mantei, Beutler – That we accept the CAO's Report as presented  
*Report* Carried  
*1254/2023*

*Council's  
Report  
1255/2023*      Waynert, Mantei – That we accept the Council's Report as presented  
Carried

*Accounts  
1256/2023*      Kelly, Waynert – That accounts #22159 – 22207 void 22159 \$81,056.63  
Credit Card \$1,804.08 Online Banking \$12,787.54 Total of \$95,648.25  
PAD \$30,904.30 copy is attached and form a part of these minutes  
Carried

*Reserve  
Accounts  
1257/2023*      Ashfield, Waynert – Motion to transfer \$8,523.62 from Advertising #10 to Pool  
Building Fund #9. Close Advertising #10 account  
Carried

**BYLAW NO. 12-2023 OF THE TOWN OF WHITEWOOD TO PROVIDE FOR THE  
COLLECTION OF TAXES, UTILITY FEES, AND OTHER MUNICIPAL CHARGES  
THROUGH ELECTRONIC PAYMENT OF FUNDS.**

*First  
Reading  
1258/2023*      Ashfield, Stradeski– Motion to approve Bylaw No 12-2023 of the Town of  
Whitewood to provide for the collection of taxes, utility fees and other municipal  
charges through electronic payment of funds  
Carried

*Second  
Reading  
1259/2023*      Kelly, Beutler – Motion to approve Bylaw No 12-2023 of the Town of  
Whitewood to provide for the collection of taxes, utility fees and other municipal  
charges through electronic payment of funds  
Carried

*Consent  
Reading*      Waynert, Mantei – Motion for consent to do third reading to repeal Bylaw No  
12-2023 of the Town of Whitewood to provide for the collection of taxes, utility  
fees and other municipal charges through electronic payment of funds  
Carried

*Third  
Reading  
1260/2023*      Ashfield, Stradeski – Motion to repeal Bylaw No 12-2023 of the Town of  
Whitewood to provide for the collection of taxes, utility fees and other municipal  
charges through electronic payment of funds  
Carried

**REPEAL BYLAW NO. 02-1999 OF THE TOWN OF WHITEWOOD TO PROVIDE FOR  
THE COLLECTION OF TAXES, UTILITY FEES, AND OTHER MUNICIPAL CHARGES  
THROUGH ELECTRONIC PAYMENT OF FUNDS.**

*First  
Reading  
1261/2023*      Mantei, Kelly – Motion to repeal Bylaw No 02-1999 of the Town of  
Whitewood to provide for the collection of taxes, utility fees, and other  
municipal charges through electronic payment of funds  
Carried

*Second  
Reading  
1262/2023*      Waynert, Stradeski – Motion to repeal Bylaw No 02-1999 of the Town of  
Whitewood to provide for the collection of taxes, utility fees, and other  
municipal charges through electronic payment of funds  
Carried

*Consent  
Reading*      Kelly, Ashfield – Motion to repeal Bylaw No 02-1999 of the Town of  
Whitewood to provide for the collection of taxes, utility fees, and other  
municipal charges through electronic payment of funds

*RP*  
*1*

Carried

*Third Reading*  
1263/2023      Ashfield, Stradeski – Motion to repeal Bylaw No 02-1999 of the Town of Whitewood to provide for the collection of taxes, utility fees, and other municipal charges through electronic payment of funds

Carried

*Development Reserve*  
1264/2023      Ashfield, Waynert – Motion to transfer \$11,577 from Development Fund Reserve to tendered account

Carried

*Nelson Granite*  
1265/2023      Kelly, Beutler – Motion to increase plaque pricing as per Nelson Granite letter by 3%.

Carried

*2024 Staff Increase*  
1266/2023      Beutler, Waynert – Motion to increase staff wages by 5% for 2024

Carried

*Procurement Policy*  
1267/2023      Waynert, Ashfield – Motion to adopt Procurement Policy #62

Carried

*In-Camera*  
1268/2023      Ashfield, Waynert - That Council having issues to discuss regarding personnel, land legal matters and negotiations which are exempted from public discussion under the *Local Authority Freedom of Information and Protection of Privacy Act and the Municipalities Act* go in camera at 8:08 pm.

Present: Mayor Parks, Councilors Ashfield, Beutler, Kelly, Stradeski, Waynert, Mantei and CAO Istace

Carried

*Regular Mtg*  
1269/2023      Kelly, Beutler - That Council resumes the regular meeting at 8:39 pm

Carried

Present: Mayor Parks, Councilors Ashfield, Beutler, Kelly, Stradeski, Waynert, Mantei and CAO Istace

*2024 SGI Insurance*  
1270/2023      Ashfield, Waynert – Motion to renew 2024 SGI insurance for \$60,669

Carried

*Adjourn*  
1271/2023      Ashfield – Moved the meeting to adjourn at 8:39 pm

  
Chief Administrative Officer

  
Mayor

## **Foreman's Report December 2023**

### **Work Completed**

#### **General Maintenance**

- clear snow off roads and sidewalks
- help Rec staff as needed
- clean snow out of ODR
- clean snow from wells
- clean path out for rec crew to get into the campground
- haul snow out to south quarter
- clean snow from around hydrants
- fix fire hydrant by the school
- salt sidewalks
- sand streets
- put signs up on both sign corridors
- work on budget
- install touch pads at the Dairy Queen and the Day Care
- clean shop
- flood ODR and Crokicurl
- check man holes on Parks St for build up from water plant
- take down Christmas lights at the rink, town office, flag garden, town square and senior park
- take down Christmas lights on the light poles
- do water tests and lift station numbers
- clean shop
- check vet clinic
- clean cemetery

#### **Work Orders**

- turn water off and on
- take 2 garbage bins to the day care

#### **Equipment**

- grease and maintain all equipment
- Dodge to OK Tire for brakes
- replace bolts on snowgate and tighten up
- replace boards on tandem

- take tandem for annual safety
- new tire on tandem
- clean windows in equipment
- wash and clean interior of the trucks

### **Upcoming Work**

- routine maintenance of equipment and town buildings
- maintain roads and sidewalks
- employee training
- work orders upon request
- help Rec Dept when needed
- pull ditches on Heritage Crescent (spring)
- haul snow
- clean and organize shops

# Town of Whitewood Monthly Report

Date Selected: December 1, 2023 to December 31, 2023

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## Well 2A

Sums for the Month		Amount	
Well 2A Total Volume Yesterday (m3)		10130.20 m3	
Well Pump 2A Previous Day Runtime (Hrs)		721.20 H	
Peak Daily Values		Date	Amount
Peak Daily Well 2A Total Volume Yesterday (m3)		22-Dec-2023	475.30 m3
Peak Daily Well Pump 2A Previous Day Runtime (Hrs)		01-Dec-2023	24.10 H
Minimum Daily Values		Date	Amount
Minimum Daily Well 2A Total Volume Yesterday (m3)		29-Dec-2023	107.40 m3
Minimum Daily Well Pump 2A Previous Day Runtime (Hrs)		30-Dec-2023	13.50 H

## Well 3

Sums for the Month		Amount
Well 3 Volume Yesterday (m3)		0.00 m3
Well Pump 3 Previous Day Runtime (Hrs)		0.00 H
Peak Daily Values	Date	Amount
Peak Daily Well 3 Volume Yesterday (m3)	01-Dec-2023	0.00 m3
Peak Daily Well Pump 3 Previous Day Runtime (Hrs)	01-Dec-2023	0.00 H
Minimum Daily Values	Date	Amount
Minimum Daily Well 3 Volume Yesterday (m3)	01-Dec-2023	0.00 m3
Minimum Daily Well Pump 3 Previous Day Runtime (Hrs)	01-Dec-2023	0.00 H

## Distribution

Sums for the Month		Amount	
Distribution Volume Yesterday (m3)		7299.30 m3	
Peak Daily Values		Date	Amount
Peak Daily Distribution Volume Yesterday (m3)		22-Dec-2023	291.40 m3
Minimum Daily Values		Date	Amount
Minimum Daily Distribution Volume Yesterday (m3)		07-Dec-2023	203.80 m3



# Town of Whitewood - Annual Distribution Report

## Distribution Flow Totals

Date Selected: January 1, 2022 to December 1, 2022

### ByMonthSumTag

Sums for the Year		Amount
Distribution Volume Yesterday (m3)		124445.31 m3
Peak Daily Values		Amount
Peak Daily Distribution Volume Yesterday (m3)	Date	20-Oct-2022
		614.30 m3
Minimum Daily Values		Amount
Minimum Daily Distribution Volume Yesterday (m3)	Date	01-Jan-2022
		232.70 m3

### MaxMinTags

Sums for the Year		Amount
Distribution Volume Yesterday (m3)		124445.31 m3
Well 2A Total Volume Yesterday (m3)		17194.30 m3
Well 3 Volume Yesterday (m3)		159349.11 m3
Peak Daily Values		Amount
Peak Daily Distribution Volume Yesterday (m3)	Date	20-Oct-2022
		614.30 m3
Peak Daily Well 2A Total Volume Yesterday (m3)	Date	08-Oct-2022
		477.80 m3
Peak Daily Well 3 Volume Yesterday (m3)	Date	11-Oct-2022
		685.90 m3
Minimum Daily Values		Amount
Minimum Daily Distribution Volume Yesterday (m3)	Date	01-Jan-2022
		232.70 m3
Minimum Daily Well 2A Total Volume Yesterday (m3)	Date	01-Jan-2022
		0.00 m3
Minimum Daily Well 3 Volume Yesterday (m3)	Date	21-Jun-2022
		0.00 m3

### YearTotalTags

Sums for the Year		Amount
Well 2A Total Volume Yesterday (m3)		17194.30 m3
Well 3 Volume Yesterday (m3)		159349.11 m3
Distribution Volume Yesterday (m3)		124445.31 m3
Well Pump 2A Previous Day Runtime (Hrs)		615.00 H
Well Pump 3 Previous Day Runtime (Hrs)		5681.71 H
Distribution Pump 1 Prev Day RTH (Hrs)		7776.82 H
Distribution Pump 2 Prev Day RTH (Hrs)		794.90 H
Distribution Pump 3 Prev Day RTH (Hrs)		152.90 H
January 1, 2022 to December 1, 2022		

# Distribution Flow Totals

## Peak Daily Values

	Date	Amount
Peak Daily Well 2A Total Volume Yesterday (m3)	08-Oct-2022	477.80 m3
Peak Daily Well 3 Volume Yesterday (m3)	11-Oct-2022	685.90 m3
Peak Daily Distribution Volume Yesterday (m3)	20-Oct-2022	614.30 m3
Peak Daily Well Pump 2A Previous Day Runtime (Hrs)	08-Oct-2022	17.10 H
Peak Daily Well Pump 3 Previous Day Runtime (Hrs)	22-Mar-2022	23.90 H
Peak Daily Distribution Pump 1 Prev Day RTH (Hrs)	31-Jan-2022	24.30 H
Peak Daily Distribution Pump 2 Prev Day RTH (Hrs)	01-Jan-2022	23.90 H
Peak Daily Distribution Pump 3 Prev Day RTH (Hrs)	19-Jul-2022	23.90 H

## Minimum Daily Values

	Date	Amount
Minimum Daily Well 2A Total Volume Yesterday (m3)	01-Jan-2022	0.00 m3
Minimum Daily Well 3 Volume Yesterday (m3)	21-Jun-2022	0.00 m3
Minimum Daily Distribution Volume Yesterday (m3)	01-Jan-2022	232.70 m3
Minimum Daily Well Pump 2A Previous Day Runtime (Hrs)	01-Jan-2022	0.00 H
Minimum Daily Well Pump 3 Previous Day Runtime (Hrs)	21-Jun-2022	0.00 H
Minimum Daily Distribution Pump 1 Prev Day RTH (Hrs)	01-Jan-2022	0.00 H
Minimum Daily Distribution Pump 2 Prev Day RTH (Hrs)	13-Jan-2022	0.00 H
Minimum Daily Distribution Pump 3 Prev Day RTH (Hrs)	01-Jan-2022	0.00 H



Distribution Water Tests										Chemical Pump Settings			
Date	Distribution Water Meter (m3)	Distribution Usage (m3)	Combined Permeate Turbidity	Turbidity (NTU)	pH	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Conductivity (uS/cm)	Operator Initials	AS	NaOH	Corrosion Inhibitor	Chlorine
DEC			< 0.10	< 0.10	7.5 < 8.0	0.50 – 0.85	0.50 – 0.90	~ 220		23.70	14.82	23.00	16.50
	1550356		0.06	0.07	7.85	0.72	0.74	219	KS				
1	1550578	222	0.08	0.07	7.69	0.69	0.74	219	BRR				
2	1550799	221	0.13	0.08	7.66	0.74	0.76	220	BRR				
3	1551038	239	0.07	0.09	7.72	0.75	0.76	226	BRR				
4	1551256	218	0.07	0.07	7.83	0.69	0.73	221	KS				
5	1551486	230	0.07	0.07	7.94	0.73	0.74	222	KS				
6	1551690	204	0.05	0.04	7.85	0.74	0.78	220	TMM				
7	1551888	198	0.07	0.07	7.93	0.72	0.73	222	KS				
8	1552108	220	0.06	0.07	7.86	0.71	0.72	221	KS				
9	1552319	211	0.07	0.03	7.79	0.70	0.74	219	TMM				
10	1552523	204	0.06	0.06	7.75	0.73	0.74	219	TMM				
11	1552776	253	0.07	0.07	7.87	0.70	0.73	221	KS				
12	1552981	205	0.06	0.07	7.89	0.73	0.73	222	KS				
13	1553200	219	0.07	0.07	7.88	0.70	0.73	221	KS				
14	1553433	233	0.07	0.08	7.90	0.70	0.73	222	KS				
15	1553648	215	0.06	0.07	7.89	0.67	0.68	219	KS				
16	1553852	204	0.08	0.07	7.79	0.66	0.66	221	BRR				
17	1554133	281	0.07	0.08	7.73	0.66	0.67	217	BRR				
18	1554383	250	0.07	0.07	7.92	0.62	0.63	219	KS				
19	1554638	255	0.07	0.07	7.91	0.61	0.63	220	KS				
20	1554894	256	0.07	0.07	7.84	0.65	0.66	221	KS				
21	1555200	306	0.07	0.07	7.96	0.62	0.64	220	KS				
22	1555448	248	0.07	0.06	7.87	0.61	0.62	219	KS				
23	1555668	220	0.05	0.05	7.70	0.56	0.59	217	TMM				
24	1555928	260	0.06	0.05	7.71	0.61	0.62	217	TMM				
25	1556181	253	0.06	0.02	7.76	0.62	0.63	217	TMM				
26	1556419	238	0.03	0.05	7.75	0.62	0.63	217	TMM				
27	1556683	264	0.07	0.06	7.90	0.60	0.62	217	KS				
28	1556943	260	0.05	0.07	7.85	0.59	0.61	220	KS				
29	1557181	238	0.07	0.07	7.89	0.58	0.59	220	KS				
30	1557425	244	0.10	0.10	7.70	0.51	0.59	223	BRR				
31	1557643	218	0.09	0.09	7.85	0.58	0.59	219	BRR				
Average Values													
	7,287	235	0.07	0.07	7.83	0.66	0.68	220					

Ground Water

Raw Water Usage										Chemical Usage										WELL	
				Level From Bottom						Inches Used											
Dec	Well 2A	Usage (m3)	Well 3	Usage (m3)	Day Total	AS	NaOH	Corr.	Chl	AS	NaOH	Corr.	Chl	Remarks	Operator Initials	2A	3				
1	555599	358	579109	0	358	39	61	31	19							X					
2	555957	458	579109	0	458	43	57	33		4	4	2	19			X					
3	556415	313	579109	0	458	47	53	36		4	4	3	1			X					
4	556728	285	579109	0	313	51	49	38		4	4	2	1			X					
5	557013	436	579109	0	285	54	45	39		3	4	1	1			X					
6	557449	275	579109	0	436	58	41	41		4	4	2	1			X					
7	557724	174	579109	0	275	61	38	43		3	3	2	1			X					
8	557898	431	579109	0	174	63	36	44		2	2	1	1	AS ^ 22 Corr ^ 4 NaOH ^ 62		X					
9	558329	307	579109	0	431	26	58	6		4	4	2	1			X					
10	558636	329	579109	0	307	30	54	8		4	4	2	1			X					
11	558965	387	579109	0	329	34	50	10		4	4	2	1			X					
12	559352	235	579109	0	387	39	45	12		5	5	2	1			X					
13	559587	308	579109	0	235	41	42	13		2	3	1	1	Cl ^ 74		X					
14	559895	249	579109	0	308	45	38	15	74	4	4	2	1	AS ^ 21		X					
15	560144	327	579109	0	249	23	35	17	73	2	3	2	1	AS ^ -1		X					
16	560471	373	579109	0	327	2	31	19	72	3	4	2	1	NaOH ^ 56		X					
17	560844	364	579109	0	373	6	54	21	71	4	2	2	1			X					
18	561208	357	579109	0	364	11	49	24	69	5	5	3	2			X					
19	561565	338	579109	0	357	15	45	26	68	4	4	2	1			X					
20	561903	342	579109	0	338	19	40	28	67	4	5	2	1			X					
21	562245	343	579109	0	342	23	36	30	66	4	4	2	1	AS ^ 15		X					
22	562588	447	579109	0	343	19	32	32	65	4	4	2	1	NaOH ^ 68		X					
23	563035	329	579109	0	447	24	64	35	63	5	4	3	2	AS ^ -1		X					
24	563364	419	579109	0	329	2	59	37	62	3	5	2	1			X					
25	563783	347	579109	0	419	8	55	40	61	6	4	3	1			X					
26	564130	308	579109	0	347	12	50	42	60	4	5	2	1			X					
27	564438	327	579109	0	308	15	46	44	59	3	4	2	1			X					
28	564765	323	579109	0	327	19	42	45	58	4	4	1	1			X					
29	565088	108	579109	0	323	23	39	47	57	4	3	2	1			X					
30	565196	293	579109	0	108	27	34	50	55	4	5	3	2	NaOH ^ 60		X					
31	565489	324	579109	0	293	32	57	52	55	5	3	2				X					
	565813	10214	579109	0	324	36	53	54	54	4	4	2	1			X					

[illegible]



# LIFT STATION

## NOTES

DATE	TIME	PUMP #1		PUMP #2	
		Reading	Run Time	Reading	Run Time
December		84949	423.2	63717	423.4
1	08:03	85121	424.0	63842	424.2
2	08:14	85353	425.1	69005	425.3
3	09:33	85541	426.0	64161	426.2
4	03:30	85801	427.3	64356	427.5
5	12:00	85957	428.0	64469	428.2
6	08:54	86092	428.6	64569	428.8
7	11:00	86262	429.5	64697	429.7
8	10:30	86433	430.3	64829	430.5
9	08:30	86584	431.0	64938	431.2
10	07:45	86756	431.8	65071	432.1
11	03:00	87005	433.0	65253	433.2
12	10:00	87124	433.6	65342	433.8
13	11:00	87308	434.5	65480	434.7
14	10:30	87460	435.2	65598	435.5
15	09:31	87619	436.0	65711	486.2
16	06:50	87782	436.7	65835	437.0
17	09:52	87991	437.8	65991	438.0
18	12:00	88210	438.8	66160	439.1
19	10:30	88381	439.6	66283	439.9
20	10:30	88559	440.5	66420	440.8
21	10:30	88757	441.4	66568	441.7
22	10:00	88949	442.3	66711	442.7
23	07:30	89114	443.1	66829	443.5
24	07:05	89299	444.0	66973	444.4
25	07:35	89489	444.9	67110	445.3
26	07:45	89661	445.8	67243	446.1
27	10:30	89864	446.7	67396	447.1
28	11:00	90045	447.6	67529	448.0
29	09:30	90219	448.4	67656	448.8
30	10:30	90402	449.3	67793	449.7
31	09:33	90565	450.1	69005	450.5
		5616	26.9	5288	27.1
		m3	hrs	m3	hrs



## WHITEWOOD

**TO:** Mayor and Council  
**From:** Lisa Istace  
**Re:** CAO Report

**Date:** January 9, 2024

- Complete tasks from council meeting; Contact OWZA lawyers regarding Heritage Crescent lots, awaiting response from current lawyer, contact Insurance for a reassessment on arena, contacted Ministry of Ag regarding parcel in south quarter, they will work with Ministry of highways and ISC to correct title.
- Weekly meetings with staff
- December month end payroll
- T4's
- December bank rec
- Month-end – payroll remittance, MEPP, PVSD, Utility Billing, update dropbox
- Finish up list for Housing Assessment; awaiting to hear anymore requests
- 4-year budget list, get budget numbers together
- Year-End – Munisoft yearend processing, PVSD annual return, GST, PST, liquor tax
- Summer student grant application submitted
- Utility reminders
- Tax Enforcement
- Met with WSP; lagoon
- Met with Farmers & Friends
- Help at arena, floats, staff, phone/emails while Tim is on holidays Jan 5-16
- Yearend audit booked for April 10
- Away – Jan 15 (doc appt), Feb 23,26,27,28,29, Mar 1
- Started first university class Monday Jan 8; lectures every Tuesday morning 9am-11:45am



Town Office  
731 Lalonde Street • Box 129  
Whitewood, SK. • S0G 5C0



Town Office: 306-735-2210  
Recreation: 306-735-4415  
Fax: 306-735-2262



Town: [general@townofwhitewood.ca](mailto:general@townofwhitewood.ca)  
Recreation: [recreation@townofwhitewood.ca](mailto:recreation@townofwhitewood.ca)  
Website: [www.townofwhitewood.ca](http://www.townofwhitewood.ca)

Report Date  
01/09/2024 7:44 AM

**Town of Whitewood**  
**Payment Register**  
Batch: 2023-00093 to 2024-00004

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Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
Computer Cheque			
22208	VOID - Cheque Printing	12/20/2023	0.00
22209	Acklands- Grangier Ltd.	12/20/2023	65.41
22210	Cleartech Industries Inc.	12/20/2023	404.91
22211	Whitewood Volunteer Fire Dept.	12/20/2023	2,100.00
22212	Flaman, Shontelle	12/20/2023	60.00
22213	Gordon Food Service Canada Ltd.	12/20/2023	2,370.23
22214	Indian Head Bakery	12/20/2023	111.20
22215	Lisa Istace	12/20/2023	183.13
22216	Domres, Jake	12/20/2023	60.00
22217	Brehaut, Jaya	12/20/2023	60.00
22218	Lorri Matthewson	12/20/2023	4,200.00
22219	Munisoft	12/20/2023	120.99
22220	OK Tire & Auto Service	12/20/2023	2,975.00
22221	Pepsi Bottling Group (Canada) ULC	12/20/2023	1,541.66
22222	Poncho's Pub & Grill	12/20/2023	406.30
22223	Saskatchewan Health Authority	12/20/2023	46.00
22224	Sysco Canada Inc.	12/20/2023	850.76
22225	Wolseley Canada Inc	12/20/2023	255.23
22226	Pharmasave 438	12/20/2023	31.69
22227	Moosomin & District	12/20/2023	1,500.00
22228	Van't Westeinde, Astrid	12/31/2023	60.00
22229	Broadview Bakery	12/31/2023	24.00
22230	Canadian Pacific (Non-Freight)	12/31/2023	807.00
22231	Drop Solutions Inc.	12/31/2023	8,378.01
22232	Flaman, Shontelle	12/31/2023	120.00
22233	Gatin, Jacqueline	12/31/2023	35.99
22234	Grasslands News Group	12/31/2023	1,125.19
22235	Gordon Food Service Canada Ltd.	12/31/2023	1,274.10
22236	Hamilton, Nessah	12/31/2023	60.00
22237	Indian Head Bakery	12/31/2023	247.35
22238	Domres, Jake	12/31/2023	60.00
22239	Linde Canada Inc	12/31/2023	79.72
22240	MNP LLP	12/31/2023	6,292.60
22241	Pattison Agriculture	12/31/2023	235.12
22242	Raiwet, Ava	12/31/2023	120.00
22243	Canada Customs & Revenue Ag.	12/31/2023	10,330.02
22244	Saskatchewan Health Authority	12/31/2023	46.00
22245	Sysco Canada Inc.	12/31/2023	863.52
22246	Taxervice	12/31/2023	834.10
22247	UniFirst Canada Ltd	12/31/2023	196.83
22248	Canoe Procurement Group	01/09/2024	170.44
22249	Borderland Co-Operative Ltd.	01/09/2024	3,133.35
22250	Drop Solutions Inc.	01/09/2024	1,402.03
22251	Gordon Food Service Canada Ltd.	01/09/2024	1,028.11
22252	Southeast Regional Library	01/09/2024	9,156.84
22253	Munisoft	01/09/2024	10,761.45
22254	NAPA	01/09/2024	124.48
	Issued to: 101244475 Sask Ltd		
22255	Minister of Finance	01/09/2024	3,254.46
	Issued to: Minister of Finance		
22256	Saskatchewan Health Authority	01/09/2024	23.00



Report Date  
01/09/2024 7:44 AM

**Town of Whitewood**  
**Payment Register**  
Batch: 2023-00093 to 2024-00004

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Payment #	Vendor	Date	Amount
22257	SUMA Benefits Plan Admin.	01/09/2024	4,025.33
22258	SUMA	01/09/2024	1,939.39
22259	Sysco Canada Inc.	01/09/2024	1,110.28
22260	UMAAS	01/09/2024	250.00
22261	Vital Effect	01/09/2024	83.43
22262	Wolseley Canada Inc	01/09/2024	194.50
Total for Computer Cheque:			85,189.15
Credit Card			
1092024	University of Regina	01/08/2024	941.60
Total for Credit Card:			941.60
Online Banking			
OL	Sask Energy	12/31/2023	6,250.31
OL	SaskPower	12/31/2023	17,100.51
OL	SaskTel CMR	12/31/2023	1,607.16
OL	Gov't of Sask - Education Property Tax	01/09/2024	19,037.83
OL	Konica Minolta	01/09/2024	114.26
OL	MEPP	01/09/2024	7,337.50
OL	Access Communications	01/09/2024	159.79
OL	Shaw Direct	01/09/2024	82.12
Total for Online Banking:			51,689.48
Total for AP:			137,820.23

Payments Printed: 64





## Preauthorized Payments - December 2023

[illegible]

# SOUTHEAST TRANSPORTATION PLANNING COMMITTEE

## Executive Meeting of November 28, 2023

A meeting of the Southeast Transportation Planning Committee Executive was held in the Carlyle Council Chambers, Tuesday, November 28, 2023 at 9:30 am with the following in attendance.

James Trobert – RM #5 Estevan (Division 2 – Rural) Chairperson  
Chris Baran - RM #155 Wolseley (Division 3 – Rural)  
John Brownlee – Town of Carlyle (Division 1 – Urban) 1<sup>st</sup> Vice  
Lindsay Clark – City of Estevan (Division 2 – Urban)  
Kelvin Luedtke – RM #33 Moose Creek (Division 1 – Rural)  
Lorna Hill – Administrative Support  
Don Johnson – Town of Kipling (Division 3 – Urban)  
Alan Lindsay – Development Officer, MoH  
Dale McAuley – RM #121 Moosomin (Division 4 – Rural)  
Bob Moulding – SARM (Division 1)  
Greg Nosterud – Town of Moosomin (Division 4 – Urban)

### ABSENT:

**ALSO PRESENT:** Donald Boutin – Moose Mountain #63; Shane Boyes - Enniskillen #3; Syd Chicoine – Storthoaks #31; Barry Fitzpatrick - Enniskillen #3; Kevin Kay – Town of Wawota; Wade McWhirter – Reciprocity #32; Dwayne Stone – Town of Grenfell

The Executive meeting was called to order at 9:30 am by Chair James Trobert.

### Correspondence/Business Arising:

**Council Appointments 2023:** (Appointments **not renewed** to date for 2023 underlined.)

**RM's:** **Antler #61** – Bernard Bauche/Jock Sutter/Louis Poirier; **Argyle #1** – John Ryckman/Sheldon Jeffrey; **Benson #35** – Malcolm Herman; **Brock #64** – Larry Gordon; **Browning #34** – Brian Fornwald/Pius Loustel; **Enniskillen #3** – Barry Fitzpatrick/Shane Boyes; **Estevan #5** – James Trobert; **Martin #122** – Gerald Flaman; **Maryfield #91** – Bryce Olson; **Moose Creek #33** – Kelvin Luedtke/Tyler McLean; **Moosomin #121** – Dale McAuley; **Moose Mountain #63** – Don Boutin; **Reciprocity #32** – Wade McWhirter/Cheryl Harrison; **Silverwood #123** – Marlin Stutt; **Storthoaks #31** – Sydney Chicoine/Dustin Millette; **Tecumseh #65** – Tom Breault; **Walpole #92** – John White/Wade Porter; **Wawken #93** – Blaine Ehr/Darrell Petterson; **Wolseley #155** – Chris Baran.

**TOWNS/CITY:** **Arcola** – Mike Waelchli/Geordan Workman; **Carlyle** – John Brownlee; **Carnduff** – Greg Wall/Mike Fowler; **Estevan** – Lindsay Clark; **Grenfell** – Dwayne Stone; **Kennedy** – Linc Brickley; **Kipling** – Don Johnson; **Moosomin** – Greg Nosterud; **Roche Percee** – Jay Riedel; **Stoughton** – Clarence Hoffer; **Wawota** – Dan Nicurity/Kevin Kay; **Whitewood** – Glenn Mantei.

**RM of Antler #61 letter received regarding their withdrawal of membership with SETPC. The committee thanks the RM of Antler for their previous support and for sharing their concerns.**

**Village of Windthorst letter to Hon. Lori Carr regarding the resurfacing of Hwy 48.**

### Old Business / Committee Reports:

**Segment Improvement Strategy:** Improving the driving conditions of segments (50 m to 5000 m) is the purpose of this reporting. EWC members are asked to identify and report segment areas requiring improvement and forward their submissions to Alan Lindsay or bring to a meeting.

**Note:** Any Segment Improvement Strategy within a Call for Projects does not affect the Call for Projects nomination, and as these are 'grassroots' submissions, a Segment Improvement request carries weight with MoH. There is no deadline for Segment Improvement submissions, nor is there a limit to the number of segments that can be submitted.

**Hon. Lori Carr visit scheduled for January meeting:** The committee prioritized the topics for discussion in preparation for the January meeting with the Minister of Highways.

**ATPC Program Review:** Discussion with Alan Lindsay, MoH regarding the deliverables and timelines for submissions for the ATPC review.

**RM of Golden West – Re: Hwy 47 Gravel:** The response from Gord Haines was shared with the committee.

### ROAD UPDATES:

- MoH Alan Lindsay – Nothing new to report.
- DIV 1 (Rural) Kelvin Luedtke – Redvers to Manitoba Border requires urgent attention. Local traffic is avoiding this section of highway. Additionally, there is grain and livestock hauling, semi traffic, passenger vehicles travelling in both directions from Brandon and Virden.

Chairman \_\_\_\_\_ Secretary \_\_\_\_\_ Date \_\_\_\_\_

- DIV 1 (Urban) John Brownlee – Hwy 9 from US Border north is a corridor for international travel but is embarrassing due to its poor condition.
- DIV 2 (Rural) James Trobert – Hwy 33 new pavement is a pleasure to drive on and the turning lane from Hwy 47 onto Hwy 33 is a nice addition as well.
- DIV 2 (Urban) Lindsay Clark – Nothing new to report.
- DIV 3 (Rural) Chris Baran – Nothing new to report.
- DIV 3 (Urban) Don Johnson – a) Hwy 48 Kipling to Jct 9 has now had extensive mowing in the right-of-way; b) There has been construction happening at the Ministry of Highways site at Kennedy so hopefully this is an indication of future shoulder repairs.
- DIV 4 (Rural) Dale McAuley – a) Met with Daryl Peterson, RM #93 regarding Hwy 48 right-of-way mowing. The mowing has been completed from fence line to fence line so that should help to reduce snow accumulation on Hwy 48; b) Is there any plan for the water issue on Hwy 9 from Whitewood to north of the Qu'Appelle Valley? Alan Lindsay replied that there was a contractor hired to deal with the water issue, but he was unable to start so it will be handled next maintenance season.
- DIV 4 (Urban) Greg Nosterud – a) Hwy 1, 3 miles east of Wapella seems to be an area where black ice accumulates and causes vehicles to slide off the road surface; b) Hwy 8 north and south of Moosomin is continuing to deteriorate; c) Hay bale removal seems to be nonexistent so a new strategy for enforcing bale removal might be necessary.

Other Member Representatives:

Barry Fitzpatrick (RM of Enniskillen) – Hwy 8 from US Border north is also a disgrace and snow removal is extremely slow.  
 Dwayne Stone (Town of Grenfell) – a) Hwy 47 and Hwy 1 has a pothole right at the join that semis must avoid; b) Hwy 1 overpass at Broadview, traveling west, requires pothole repairs at the first corner.  
 Kevin Kay (Town of Wawota) – Hwy 48 change from level 3 to level 2 seems to have helped as snow removal was handled within 12 hours but the trucks came out of Carlyle and not Moosomin. Wawota is happy with the response time though.  
 Syd Chicoine (RM of Storthoaks) – Hwy 361 from Jct 8 for the 2 miles paved straight into the Village of Storthoaks requires attention.

**ITEMS 'ON THE RADAR' – See Schedule A (attached):** No changes.

**CALL FOR PROJECTS** – No changes.

**ECONOMIC DEVELOPMENT UPDATES:**

- DIV 1 (Rural) – Kelvin Luedtke: Nothing new to report.
- DIV 1 (Urban) – John Brownlee: Nothing new to report.
- DIV 2 (Rural) – James Trobert: Nothing new to report.
- DIV 2 (Urban) – Lindsay Clark: Nothing new to report.
- DIV 3 (Rural) – Chris Baran: Nothing new to report.
- DIV 3 (Urban) – Don Johnson: Nothing new to report.
- DIV 4 (Rural) – Dale McAuley: Nothing new to report.
- DIV 4 (Urban) – Greg Nosterud: Nothing new to report.

Other Member Representatives:

Kevin Kay (Town of Wawota) – A population increase in Wawota has resulted in a shortage of housing and the traffic will increase on Hwy 48 from Jct 9 to Wawota due to the commuter traffic to Vaderstad.

**COMMITTEE REPORTS:**

**MoH:** Alan Lindsay – Nothing new to report.

**SARM:** Bob Moulding – a) RM 61 is concerned with the poor condition of Hwy 13 Redvers to Manitoba Border; b) Highlights from the Ottawa lobbying in November included 22 meetings in 3 days, discussing topics such as: Canadian Grain Commission; fertilizer emissions; Glyphosate; Bill S243, requiring the tracking of emissions (Senator Arnot will set up a meeting with the senate to discuss this bill and the implications); Bill C234 To Amend Greenhouse Gas Pollution; The Grain Drying Exemption Bill which is getting closer to law; food security; supply chain; Building a Green Prairie Economy Act; fertilizer reduction; carbon offsets; Question Period, met with Federal Ag Minister, Lawrence MacAulay - Lake Diefenbaker Irrigation Project was of particular interest to him.

**SUMA:** Pat Jackson – Nothing new to report.

**NEXT REGULAR MEETING – Tuesday, January 23, 2024 – 9:30 a.m. Carlyle Council Chambers.**

**Adjournment:** Greg Nosterud, 12:01 p.m.

**NOTE:** All SETPC meetings are open to representatives from member municipalities, but voting privileges are granted to the Executive Working Committee (EWC) only. The EWC is comprised of elected or appointed municipal representatives who have been nominated and elected to the Executive Committee at the Annual General Meeting held each year. Per diems and mileage are paid to EWC members only. For more information, call Lorna Hill, Administrator, (306) 577-8182.

Chairman \_\_\_\_\_ Secretary \_\_\_\_\_ Date \_\_\_\_\_

<p style="text-align: center;"><b>SCHEDULE A</b> <b>'On the Radar'</b></p>
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**ROAD UPDATES/CONCERNS:**

NOTE: TED = Traffic, Engineering & Development (Southern Region Contact: Doug Kelly, Director).

1. Highway #1 – Speed zones through Moosomin. A TED group request - will need a letter from the Town to begin the investigation. Also concern regarding the west highway entrance into town being too narrow and too short (a high accident incident intersection) – Town contact the TED group; may be a Safety Improvement Program concern. **UPDATE:** A letter was sent from the Town of Moosomin. Review concluded that acceleration lanes are not warranted at any of the 3 Moosomin accesses as turning lanes are already present. There is no plan to extend the 80 km zone. There is currently a functional planning study being done at Moosomin so there may be changes resulting from the study.
2. Highway #9 – from Alameda north to Carlyle. No heavy work scheduled for the 2023 season.
3. Highway #13 – from Manitoba Border west to Redvers. This portion is on the Ministry's radar.

Chairman \_\_\_\_\_ Secretary \_\_\_\_\_ Date \_\_\_\_\_

## Progress Report

Project Name	Whitewood CED Plan	Reporting Period	December 1 <sup>st</sup> - 31 <sup>st</sup> 2023
Stakeholders	Town of Whitewood Contractors ICIP Funders	Owner	Whitewood Council
Project Manager	Lorri Matthewson	Project Due Date	Ongoing
Compiled By:	Lorri Matthewson Anna Beaulieu	Date Submitted	January 8 <sup>th</sup> , 2024

### Tasks

12/01/23:

- Responded to questions from Regan Smith regarding lagoon. His company specializes in increasing the design capacity and treatment quality within existing treatment plants but are not a design firm. We let them know that we intend to award the contract to an engineering firm, who will then do the subcontracting.

12/02/23:

- Laureen provided additional fees related to the upcoming public open house. Travel, preparation, and printing: total \$3,895.00. They could be available virtually as well.

12/06/23:

- After speaking to Lisa and Laureen we determined that their attendance is not necessary. Lorri will go to the open house tomorrow.
- Completed presentation for public meeting on Dec 7th.

12/07/23:

- Public meeting in Whitewood, 4-6 PM.
- Completed survey to go along with the public meeting.

12/08/23:

- Received a call from Trevor Klock from Roy and Sons Dredging Services, who worked on the original dredging on the WW Lagoon in 2014. I let him know that we are in the process of hiring an engineering firm who will do the subcontracting. He indicated he could reach out to the firm when the time comes as well. Left it at that. 306-539-6798

12/11/23

- Noted that we have not yet received a service agreement because the funders insisted on further exploration into first nations and we had to send letters out. First Nations groups have until January 26th to respond. The meeting that was set for tomorrow has been postponed until we have a signed agreement.

12/12/23:

- Revised Fire Hall Investment Proposal based on Lorri's suggestions. Need to update the executive summary.

12/20/23:

- Lorri met with Crosby Hanna to discuss the community engagement at the public meeting on the 7th.
- Received statement from Moyra Ball.

12/21/23:

- Received an update request for total cost incurred on this project from ICIP. Resolved.
- Received questions from Riley Jestin regarding lagoon.