



**TOWN OF WHITEWOOD
REGULAR COUNCIL MEETING
June 19, 2024**

A regular meeting of Council was held on June 19, 2024 at 7:00pm

Present:	Mayor Councilors	Rhett Parks Chris Ashfield Glenn Mantei Chad Kelly Shawna Stradeski
	Missing	Brian Waynert Donna Beutler
	CAO FOM	Lisa Istace Tim Eveleigh

Order A quorum being present Mayor Parks called the meeting order at 7:00pm

Agenda Ashfield, Kelly – That the amended agenda be accepted as a guide for the meeting
1471/2024 Carried

Minutes Mantei, Ashfield – That the minutes of June 4, 2024 Regular Council meeting are accepted
1472/2024 Carried

FOM's Report Stradeski, Mantei – That we accept the FOM's Report as presented
1473/2024 Carried

CAO's Report Kelly, Ashfield – That we accept the CAO's Report as presented
1474/2024 Carried

Accounts Kelly, Mantei – That accounts #22593-22626 \$491,352.89
1475/2024 Credit Card \$1,250.14 Online Banking \$8,957.30
Total of \$501,560.33
copy is attached and form a part of these minutes Carried

April 2024 Bank Rec Stradeski, Ashfield – Motion to approve April 2024 bank rec as presented
1476/2024 Carried

Lifesaving Society Proclamation 1477/2024 Kelly, Stradeski – Therefore, be it resolved that, Town of Whitewood do hereby proclaim July 21-27, 2024 National Drowning Prevention Week in Whitewood and do commend its thoughtful recognition to all citizens of Whitewood. Carried

BYLAW NO. 04-2024 RESPECTING BUILDINGS

First Reading 1478/2024 Kelly, Mantei – Motion to approve Bylaw No 04-2024 Respecting Buildings Carried

Second Reading 1479/2024 Mantei, Ashfield – Motion to approve Bylaw No 04-2024 Respecting Buildings Carried

Consent Reading Ashfield, Stradeski – Motion to approve Bylaw No 04-2024 Respecting Buildings Carried

Third Reading 1480/2024 Stradeski, Kelly - Motion to approve Bylaw No 04-2024 Respecting Buildings Carried

Role Clarity Agreement 1481/2024 Ashfield, Stradeski – Motion to approve Role Clarity Agreement as presented Carried

2023 Financials 1482/2023 Ashfield, Mantei – Motion to approve 2023 Financials presented by MNP Carried

In-Camera 1483/2024 Ashfield, Kelly - That Council having issues to discuss regarding personnel, land legal matters and negotiations which are exempted from public discussion under the *Local Authority Freedom of Information and Protection of Privacy Act and the Municipalities Act* go in camera at 7:47 pm.

Present: Mayor Parks, Councillors Ashfield, Mantei, Stradeski, Kelly, CAO Istace

Carried

Regular Mtg 1484/2024 Stradeski, Mantei - That Council resumes the regular meeting at 8:47 pm Carried

Present: Mayor Parks, Councillors Ashfield, Mantei, Stradeski, Kelly, CAO Istace

Adjourn 1485/2024 Kelly– Moved the meeting to adjourn at 8:47 pm



Chief Administrative Officer



Mayor

Town of Whitewood
List of Accounts for Approval
Batch: 2024-00069 to 2024-00077

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
22593 68285	06/18/2024	Eveleigh Tim 570-400-115 - Building Maintenance 110-340-100 - GST Receivable 900-110-110 - GST Paid	Safety vest and boots Both Tax Code Both Tax Code	217.25 10.25 10.25 NL	227.50
22594 77417681	06/18/2024	Air Liquid Canada Inc. 530-410-100 - TS - Maint. - Shop 110-340-100 - GST Receivable 900-110-110 - GST Paid	Cylinder rental Both Tax Code Both Tax Code	54.51 2.57 2.57 NL	57.08
22595 2024-042	06/18/2024	BTCL Construction Ltd. 530-210-110 - Street Maintenance 110-340-100 - GST Receivable 900-110-110 - GST Paid	Street paving and patching Both Tax Code Both Tax Code	437,981.29 20,659.50 20,659.50 NL	458,640.79
22596 CA007233	06/18/2024	Canoe Procurement Group 530-400-110 - TS - Maint. - Office 510-410-140 - GG - Maint. - Office 110-340-100 - GST Receivable 900-110-110 - GST Paid	Office and PW office supplies Office and PW office supplies Both Tax Code Both Tax Code	86.22 60.98 6.94 6.94 NL	154.14
CA007234		570-410-100 - R&C - Office Supplies 110-340-100 - GST Receivable 900-110-110 - GST Paid	Wireless mouse-Rec dept Both Tax Code Both Tax Code	32.00 1.51 1.51 NL	33.51
				Payment Total:	187.65
22597 May 2024	06/18/2024	Borderland Co-Operative Ltd. 530-410-100 - TS - Maint. - Shop 580-430-100 - UT - Water - Materials 525-430-100 - PS - Training Materials 570-430-150 - Park/Campground 510-410-140 - GG - Maint. - Office 570-420-140 - Recreation Operations 530-420-100 - Equipment Repairs 570-400-115 - Building Maintenance 570-430-130 - R&C - Bldg Materials 570-420-190 - Tourist Site-Flag 530-450-100 - Street Maintenance 530-425-110 - Fuel and Oil 570-430-140 - R&C - Fuel & Oil 525-430-110 - PS - Fire - Supplies 110-340-100 - GST Receivable 900-110-110 - GST Paid 110-340-100 - GST Receivable 900-110-110 - GST Paid	Co-op Invoices Both Tax Code Both Tax Code GST Tax Code GST Tax Code	1,033.01 85.47 122.41 434.98 247.37 164.43 13.98 727.99 1,279.83 26.06 514.23 2,701.81 462.88 432.33 214.92 214.92 NL 179.86 179.86 NL	8,641.56
22598 41894688	06/18/2024	Core Industrial Services L.P. 570-420-130 - R&C - Supplies 110-340-100 - GST Receivable 900-110-110 - GST Paid	Pool Hydrovac Both Tax Code Both Tax Code	3,564.10 168.12 168.12 NL	3,732.22
22599	06/18/2024	Cummins Canada ULC			

Town of Whitewood
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
BY-72064		580-280-100 - UT - Water - Con	WTP-Building Maint	697.15	
		110-340-100 - GST Receivable	Both Tax Code	32.88	
		900-110-110 - GST Paid	Both Tax Code	32.88 NL	730.03
22600	06/18/2024	Cassleman, Evan			
264131		530-410-120 - Workshop	Work boots	200.00	200.00
22601	06/18/2024	Whitewood Volunteer Fire Dept.			
301973		525-110-110 - PS - Fire - Salarie	Man hrs - June 7/24 Call P\	285.71	
		110-340-100 - GST Receivable	GST Tax Code	14.29	
		900-110-110 - GST Paid	GST Tax Code	14.29 NL	300.00
301972		525-110-110 - PS - Fire - Salarie	June 5/24 Call- Vehicle fire	357.14	
		110-340-100 - GST Receivable	GST Tax Code	17.86	
		900-110-110 - GST Paid	GST Tax Code	17.86 NL	375.00
301971		525-110-110 - PS - Fire - Salarie	SAFC- hotels, mileage, Mar	900.00	
		525-220-100 - PS - Fire - Travel	SAFC- hotels, mileage, Mar	1,872.58	2,772.58
			Payment Total:		<u>3,447.58</u>
22602	06/18/2024	Flatlander Express Inc.			
69703		580-430-100 - UT - Water - Mate	Woseley Waterworks parts	19.68	
		110-340-100 - GST Receivable	GST Tax Code	0.98	
		900-110-110 - GST Paid	GST Tax Code	0.98 NL	20.66
22603	06/18/2024	Gregg Distributors LP			
063-153468		530-120-126 - TS - Maint. - Trail	Safety gear/Shop supplies	542.35	
		530-410-100 - TS - Maint. - Sho	Safety gear/Shop supplies	80.26	
		110-340-100 - GST Receivable	GST Tax Code	31.13	
		900-110-110 - GST Paid	GST Tax Code	31.13 NL	653.74
22604	06/18/2024	Lisa Istace			
June 2024		510-300-140 - GG - Utility - Tele	June Cell phone	50.00	50.00
June-2024		510-220-100 - GG - Cont. - Offic	Cleaning June 2024	400.00	400.00
			Payment Total:		<u>450.00</u>
22605	06/18/2024	Konica Minolta			
9625969		510-280-100 - GG - Cont. - Post	Konica lease - June 2024	108.17	
		110-340-100 - GST Receivable	Both Tax Code	5.10	
		900-110-110 - GST Paid	Both Tax Code	5.10 NL	113.27
22606	06/18/2024	Laurie's Construction 2007			
10046569		570-430-130 - R&C - Bldg Mat/	Labour & parts for pool repa	233.20	
		110-340-100 - GST Receivable	Both Tax Code	11.00	
		900-110-110 - GST Paid	Both Tax Code	11.00 NL	244.20
22607	06/18/2024	Linde Canada Inc			
43240981		530-410-100 - TS - Maint. - Sho	Cylinder rental - TS	82.34	
		110-340-100 - GST Receivable	Both Tax Code	3.88	
		900-110-110 - GST Paid	Both Tax Code	3.88 NL	86.22
22608	06/18/2024	Loraas Disposal South Ltd			
0008087019		540-200-110 - Regional Waste E	Bin rental office, rink, pw	791.12	
		110-340-100 - GST Receivable	GST Tax Code	39.56	
		900-110-110 - GST Paid	GST Tax Code	39.56 NL	830.68
22609	06/18/2024	Trent Merkel			
May 2024		580-285-100 - UT-Water-Trainin	Mileage - Wastewater traini	245.00	245.00

Town of Whitewood
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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
22610 816LotTransfer	06/18/2024	Gary Moore 510-200-120 - Lawyer Legal ser 110-340-100 - GST Receivable 900-110-110 - GST Paid	Legal fees Both Tax Code Both Tax Code	315.00 13.75 13.75 NL	328.75
22611 4104	06/18/2024	N.L. Construction Inc. 530-430-120 - TS - Maint. - Buil 110-340-100 - GST Receivable 900-110-110 - GST Paid	Township garage door repa Both Tax Code Both Tax Code	1,896.92 89.49 89.49 NL	1,986.41
22612 May 24	06/18/2024	NAPA Issued to: 101244475 Sask Ltd 530-420-100 - Equipment Repai 530-410-100 - TS - Maint. - Sho 570-420-140 - Recreation Oper 580-430-100 - UT - Water - Mat 530-425-110 - Fuel and Oil 530-210-140 - Property Cleanu 110-340-100 - GST Receivable 900-110-110 - GST Paid	Napa Invoices May 2024 Napa Invoices May 2024 Napa Invoices May 2024 Napa Invoices May 2024 Napa Invoices May 2024 Napa Invoices May 2024 Both Tax Code Both Tax Code	-12.65 51.49 277.74 29.17 101.99 161.30 28.06 28.06 NL	637.10
22613 122588 121845	06/18/2024	OK Tire & Auto Service 530-420-100 - Equipment Repai 110-340-100 - GST Receivable 900-110-110 - GST Paid 525-430-110 - PS - Fire - Suppli 110-340-100 - GST Receivable 900-110-110 - GST Paid	Tire repair Both Tax Code Both Tax Code Fire Dept Pumper truck-rep Both Tax Code Both Tax Code	41.29 1.95 1.95 NL 886.43 41.90 41.90 NL	43.24 928.33
				Payment Total:	971.57
22614 181806	06/18/2024	Petal Pushers Greenhouse 510-500-120 - Community Prom 110-340-100 - GST Receivable 900-110-110 - GST Paid	Plants- town office and seni GST Tax Code GST Tax Code	194.00 9.70 9.70 NL	203.70
22615 953049345	06/18/2024	Richardson Pioneer Limited 530-210-140 - Property Cleanu 110-340-100 - GST Receivable 900-110-110 - GST Paid	Weed control product GST Tax Code GST Tax Code	1,304.31 1.22 1.22 NL	1,305.53
22616 24053173	06/18/2024	Professional Building Inspect. 510-250-100 - Building Inspecti 110-340-100 - GST Receivable 900-110-110 - GST Paid	Building insp fees GST Tax Code GST Tax Code	320.00 16.00 16.00 NL	336.00
22617 254890	06/18/2024	Raiwet Farms Ltd 570-320-120 - Curling Expenses 110-340-100 - GST Receivable 900-110-110 - GST Paid	4 - 8' standing bar counters GST Tax Code GST Tax Code	1,793.00 89.65 89.65 NL	1,882.65
22618 2024-00025	06/18/2024	R.M Of Willowdale No. 153 530-210-140 - Property Cleanu	Weed control product	162.18	162.18
22619	06/18/2024	Saskatchewan Health Authority			

A. R. P.

Town of Whitewood
List of Accounts for Approval
Batch: 2024-00069 to 2024-00077

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3479097		580-290-100 - UT - Water - Lab	Water Test	21.90	
		110-340-100 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
3478550		580-290-100 - UT - Water - Lab	Water Test	21.90	
		110-340-100 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
				Payment Total:	46.00
22620	06/18/2024	Sea Hawk			
6905		525-440-100 - PS - Fire - Small	FD-Flexmount shortstem to	75.28	
		110-340-100 - GST Receivable	Both Tax Code	3.55	
		900-110-110 - GST Paid	Both Tax Code	3.55	NL 78.83
22621	06/18/2024	St. Joseph's Church			
June 2024		510-200-170 - Cont. - Advertisin	2025 Community Calendar	50.00	50.00
22622	06/18/2024	Universal Mining Resources			
7583		530-430-120 - TS - Maint. - Builc	Town Shop -Solar Panel,Ba	901.00	
		110-340-100 - GST Receivable	Both Tax Code	42.50	
		900-110-110 - GST Paid	Both Tax Code	42.50	NL 943.50
22623	06/18/2024	Vital Effect			
12147		510-280-100 - GG - Cont. - Post	Monthly web hosting	91.96	
		110-340-100 - GST Receivable	GST Tax Code	4.60	
		900-110-110 - GST Paid	GST Tax Code	4.60	NL 96.56
22624	06/18/2024	WFR Wholesale Fire & Rescue Lt			
2024/2692		525-430-110 - PS - Fire - Suppli	Fie Dept supplies-flashlight,	443.99	
		110-340-100 - GST Receivable	Both Tax Code	20.94	
		900-110-110 - GST Paid	Both Tax Code	20.94	NL 464.93
22625	06/18/2024	The World-Spectator			
00189356		510-200-170 - Cont. - Advertisin	Summer Fun Guide ad	760.00	
		110-340-100 - GST Receivable	GST Tax Code	38.00	
		900-110-110 - GST Paid	GST Tax Code	38.00	NL 798.00
22626	06/18/2024	Whitewood Dodge			
June 5/24		580-600-130 - UT - Water - Pur	Extended warranty -2021 D	2,438.00	
		110-340-100 - GST Receivable	Both Tax Code	115.00	
		900-110-110 - GST Paid	Both Tax Code	115.00	NL 2,553.00
				Total Computer Cheque:	491,352.89

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-06-11	06/05/2024	Canadian Tire Yorkton #287			
005626		570-430-150 - Park/Campground	Driveway Sealer for tennis c	445.09	
		110-340-100 - GST Receivable	Both Tax Code	21.00	
		900-110-110 - GST Paid	Both Tax Code	21.00	NL 466.09
2024-06-11	06/07/2024	Saskatoon Inn			
799775		510-210-170 - GG - Admin. - Tr	Lisa room for UMAAS traini	488.04	
		110-340-100 - GST Receivable	Both Tax Code	23.01	
		900-110-110 - GST Paid	Both Tax Code	23.01	NL 511.05

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Town of Whitewood
List of Accounts for Approval
Batch: 2024-00069 to 2024-00077

CREDIT CARD

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-06-11 IN39384	06/07/2024	Tacel Ltd 570-430-130 - R&C - Bldg Mat/5	Splashpark button/switch	260.00	
		110-340-100 - GST Receivable	GST Tax Code	13.00	
		900-110-110 - GST Paid	GST Tax Code	13.00	NL
					273.00
					Total Credit Card: <u>1,250.14</u>

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
OL June 2024	06/05/2024	Access Communications 570-310-170 - Community Cent	WiFi:C20240605141414183	152.59	
		110-340-100 - GST Receivable	Both Tax Code	7.20	
		900-110-110 - GST Paid	Both Tax Code	7.20	NL
					159.79
OL 1008354	06/05/2024	SaskTel CMR 510-300-140 - GG - Utility - Tele	Town Office.C:2024060514	606.19	
		110-340-100 - GST Receivable	Both Tax Code	28.59	
		900-110-110 - GST Paid	Both Tax Code	28.59	NL
					634.78
OL 1008357	06/05/2024	SaskTel CMR 525-300-110 - PS - Heat, Power	Fire Dept. C:202406051414	182.65	
		110-340-100 - GST Receivable	Both Tax Code	8.62	
		900-110-110 - GST Paid	Both Tax Code	8.62	NL
					191.27
					Payment Total: <u>826.05</u>
OL 12-Jun-2024	06/18/2024	Neopost Canada Ltd. 510-400-110 - GG - Maint. - Pos	June 12, 2024 C;20240612	700.00	700.00
OL 1007184	06/18/2024	SaskTel CMR 530-300-140 - TS - Maint. - Utilit	Shop WiFi C;20240613140	68.85	
		110-340-100 - GST Receivable	Both Tax Code	3.25	
		900-110-110 - GST Paid	Both Tax Code	3.25	NL
					72.10
OL; June 7, 24 07-Jun-2024	06/07/2024	MEPP 210-200-140 - Superannuation F	May 2024 Pension Plan	7,199.36	7,199.36
					Total Online Banking: <u>8,957.30</u>

Total AP: 501,560.33

June-18-24 Certified Correct This June 18, 2024



Mayor



Administrator

Administrator

Date Printed
06/18/2024 11:03 AM

**Town of Whitewood
Payment Voucher**
Batches: 2024-00070 to 2024-00074

SaskTel CMR

Box 2121
Regina, Saskatchewan
S4P 4C5

Bank Code: AP - AP GENERAL

Payment #: OB-OL

Payment Date: 06/05/2024

Tr #	Invoice #	Date	Due Date	Reference		
2	1008354	06/05/2024	06/05/2024	Town Office.C:2024060514141833984		
	GL Account			Tr Description		Detail Amount
	510-300-140 - GG - Utility - Telephone			Town Office.C:2024060514141833984		606.19
	110-340-100 - GST Receivable - 100.0% Rebate			Both Tax Code		28.59
					Invoice Total:	634.78
3	1008357	06/05/2024	06/05/2024	Fire Dept. C:2024060514141480635		
	GL Account			Tr Description		Detail Amount
	525-300-110 - PS - Heat, Power, Phone			Fire Dept. C:2024060514141480635		182.65
	110-340-100 - GST Receivable - 100.0% Rebate			Both Tax Code		8.62
					Invoice Total:	191.27
					Payment Total:	826.05

Certified Correct This June 18, 2024



Mayor



Administrator

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**Town of Whitewood
Payment Voucher**
Batches: 2024-00070 to 2024-00074

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Access Communications

2250 Park St.
Regina, SK S4N7K7

Bank Code: AP - AP GENERAL

Payment #: OB-OL

Payment Date: 06/05/2024

Tr #	Invoice #	Date	Due Date	Reference		
1	June 2024	06/05/2024	06/05/2024	WiFi:C20240605141414183142		
	GL Account			Tr Description		Detail Amount
	570-310-170 - Community Center; Telephone/Cells/			WiFi:C20240605141414183142		152.59
	110-340-100 - GST Receivable - 100.0% Rebate			Both Tax Code		7.20
					Invoice Total:	159.79

Certified Correct This June 18, 2024



Mayor



Administrator

Date Printed
06/18/2024 11:03 AM

**Town of Whitewood
Payment Voucher**
Batches: 2024-00070 to 2024-00074

MEPP

1000-1801 Hamilton Street
Regina, SK
S4P 4W3

Bank Code: AP - AP GENERAL

Payment #: OB-OL; June 7, 24

Payment Date: 06/07/2024

Tr #	Invoice #	Date	Due Date	Reference		
1	07-Jun-2024	06/01/2024	06/07/2024	May 2024 Pension Plan		
	GL Account			Tr Description		Detail Amount
	210-200-140 - Superannuation Payable			May 2024 Pension Plan		7,199.36

Certified Correct This June 18, 2024



Mayor



Administrator

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**Town of Whitewood
Payment Voucher**
Batches: 2024-00070 to 2024-00074

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Saskatoon Inn

2002 Airport Drive
Saskatoon, Sask.
S0G 5C0

Bank Code: AP - AP GENERAL

Payment #: CC-2024-06-11

Payment Date: 06/07/2024

Tr #	Invoice #	Date	Due Date	Reference		
2	799775	05/28/2024	06/11/2024	Lisa roomm for UMAAS training		
GL Account		Tr Description			Detail Amount	
510-210-170 - GG - Admin. - Training, Travel & Mea		Lisa room for UMAAS training			488.04	
110-340-100 - GST Receivable - 100.0% Rebate		Both Tax Code			23.01	
Invoice Total:					511.05	

Certified Correct This June 18, 2024



Mayor



Administrator

Date Printed
06/18/2024 11:03 AM

**Town of Whitewood
Payment Voucher**
Batches: 2024-00070 to 2024-00074

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Facel Ltd

1148 Bellamy Road North
Scarborough, Ontario M1H 1H2

Bank Code: AP - AP GENERAL

Payment #: CC-2024-06-11

Payment Date: 06/07/2024

Tr #	Invoice #	Date	Due Date	Reference		
3	IN39384	05/22/2024	06/11/2024	Splashpark button/switch		
	GL Account			Tr Description		Detail Amount
	570-430-130 - R&C - Bldg Mat/Supply - Swimming F			Splashpark button/switch		260.00
	110-340-100 - GST Receivable - 100.0% Rebate			GST Tax Code		13.00
				Invoice Total:		273.00

Certified Correct This June 18, 2024



Mayor



Administrator

Date Printed
06/18/2024 11:03 AM

**Town of Whitewood
Payment Voucher**
Batches: 2024-00070 to 2024-00074

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Canadian Tire Yorkton #287

277 Broadway Street East
Yorkton, SK S3N 3G7

Bank Code: AP - AP GENERAL

Payment #: CC-2024-06-11

Payment Date: 06/05/2024

Tr #	Invoice #	Date	Due Date	Reference		
1	005626	06/01/2024	06/11/2024	Driveway Sealer for tennis courts		
	GL Account			Tr Description		Detail Amount
	570-430-150 - Park/Campground/Ball Diamonds Su			Driveway Sealer for tennis courts		445.09
	110-340-100 - GST Receivable - 100.0% Rebate			Both Tax Code		21.00
				Invoice Total:		466.09

Certified Correct This June 18, 2024



Mayor



Administrator