

**TOWN OF WHITEWOOD
COUNCIL MEETING
August 18, 2015**

1. Call to Order
2. Minutes
3. Business Arising from Minutes-
4. Facility Operations Manager-
5. Delegates - Boyd Metzler @7:30
6. Correspondence – WTP Inspection-Water Security
 - Waterworks Inspection- Water Security
 - An Evening for Paislee
 - Urban Update
7. Administrator's Report-
8. Accounts –
10. Reports- WTP Supervisor Report July/15
11. Old Business: - Strat Plan
12. New Business - Abatements
 - Lift Station
 - In-Camera
 - Waterworks Financial Overview 2014
13. Adjourn

**TOWN OF WHITEWOOD
REGULAR COUNCIL MEETING
August 4th, 2015**

A regular meeting of Council was held August 4th, 2015 in the Council Chambers of the Whitewood Town Office.

Present:	Mayor	Doug Armstrong
	Councilors	Tony Saltasuk
		Todd Maki
		Lee Aldous
		Denise Istace
		Gordon McEwen
		Brian Stevenson
	CAO	Sharon Rodgers
	Herald	Elaine Ashfield

Order Mayor Armstrong called the meeting to order at 7:00 p.m.

Minutes Maki, McEwen - That the minutes of July 21st, 2015
248/15 regular meeting be accepted as corrected motion 240/15 & 246/15.

Carried.

Public Works Saltasuk, McEwen – That the Public Works committee report be accepted
249/15 as presented and a copy be attached to and form a part of these minutes.

Carried.

Personnel McEwen, Aldous- That the Personnel Committee report and recommendations
250/15 be accepted as presented and be attached to and form a part of these minutes.

Carried.

Acting McEwen, Maki- That James Dominey be the Acting Foreman effective August 5,
Foreman 2015 at a salary of \$26.00/hr. and that he be on a 3 month probationary period.
251/15

Carried.

Daily Maki, Aldous- That we accept the WTP Daily report & Lift Station report for the
WTP month of July/15 as presented and that a copy be attached to and form apart of
252/15 these minutes.

Carried.

<i>Corres</i> <i>253/15</i>	Stevenson, Istace - That correspondence be filed and brought up in the proper order of business: - Water Plant Daily Sheets-July/15 - Letter- SAMA - Letter- Marcel Gravelle - Heath Inspection Report-Spray Park - Health Inspection Report- Swimming Pool	Carried.
<i>Health</i> <i>Inspection</i> <i>254/15</i>	Aldous, Maki- That Council accepts the Heath Inspectors reports for the Spray Park and Swimming Pool and that the FOM insure the that non compliance items be corrected as recommended.	Carried.
	Delegate Sherry Steeves attended the meeting at 7:30 pm to – 7:40 pm.	
<i>CAO</i> <i>Report</i> <i>255/15</i>	Aldous, Saltasuk- That we accept the Chief Administrative Officer's report as presented.	Carried.
<i>Sewer</i> <i>Bill</i> <i>256/15</i>	Maki, Saltasuk- That we reimburse the home owner \$200.00 which represents the cost to unblock sewer line at 60ft.	Carried.
<i>Accounts</i> <i>257/15</i>	McEwen, Stevenson- That accounts #15412 -#15441 to totaling \$183,245.30 be accepted for payment and be attached to and forming a part of these minutes.	Carried.
<i>In-Camera</i> <i>258/15</i>	Aldous, Maki- That an In-Camera meeting be called at 8:10-8:20 pm	Carried.
<i>Regular</i> <i>Meeting</i> <i>259/15</i>	Aldous, Maki- That the regular meeting resumes at 8:20pm.	Carried.
<i>Adjourn</i> <i>260/15</i>	Maki- moved the meeting adjourned at 8:21 pm.	Carried.

Chief Administrative Officer

Mayor

Town Of Whitewood - Sharon

From: Derrick Hoehn <Derrick.Hoehn@wsask.ca>
Sent: August-06-15 3:32 PM
To: Town of Whitewood (sharon@townofwhitewood.ca)
Subject: Whitewood - WTP & Source Inspections - Aug 2015
Attachments: Whitewood - Source Inspection - Aug 2015.mht; Whitewood - WTP Inspection - Aug 2015.mht

Sharon,

Please forward copies onto Operators, Mayor and Council for review.

There were a couple concerns and items that need to be addressed. This can be found in the general comments section of the inspection report.

If anyone has comments or questions, please let me know.

Thanks,

Derrick Hoehn - A.Sc.T.

Environmental Project Officer, Environmental & Municipal Management Services Division
Box 2170, 256 2nd Avenue West
Melville, SK S0A 2P0
Ph: 306.728.7492 | Cell: 306.728.7091 | Fax: 306.728.7504
wsask.ca | derrick.hoehn@wsask.ca



Please consider the environment before printing this e-mail

CONFIDENTIALITY NOTICE: This email was intended for a specific recipient. It may contain information that is privileged, confidential or exempt from disclosure. Privilege and confidentiality is not waived if the reader is not the intended recipient, use or distribution of this information is prohibited. If you have received this communication in error, please notify the sender by telephone or return email and delete or destroy all copies of the message.



Government of
Saskatchewan

Waterworks Compliance Inspection - Human Consumptive Use (Part I)

System Name:	<u>WHITEWOOD WATERWORKS</u>		Remote Inspection ID:	41856
Approval No:	<u>00002577-05-00</u>			
Population:	<u>1000</u>	Announced:	<u>Yes</u>	
Date:	<u>06-AUG-2015 10:00</u>	Person Interviewed:	<u>DOMINEY, JAMES</u>	

General Section

Water Supplies in Service :	<u>GROUNDWATER</u>	System Classification:	<u>TWO WT ONE WD</u>
# of Service Connections:	<u>500</u>	System Type:	<u>MUNICIPAL SYSTEM</u>
Service Connection Metering:	<u>Yes</u>		
Comments: A COUPLE CONCERNS TODAY. ONE BEING THE CHLORINE AT THE WTP WAS VERY HIGH BUT I'M CONFIDENT THAT ISSUE LIES WITH THE ADDITION OF NEW CHLORINE TO THE PUMP TANK. THE OPERATOR HAS LOWERED THE DOSAGE RATE TO DILUTE THE RESERVOIR AND WILL BE MONITORING CLOSELY FOR THE NEXT COUPLE DAYS. SECONDLY, I WAS NOT NOTIFIED THAT THAT THE EXTENSION OF THE WATER AND SEWERMAIN CONSTRUCTION WAS STARTED. THIS IS A PERMIT CONDITION LISTED IN THE PERMIT TO CONSTRUCT. ALSO THE TOWNS TESTING EQUIPMENT NEEDS TO BE SERVICED AS PER MANUFACTURER SPECS. (1/YR) LAST TIME THEY WERE CALIBRATED IN FEB 2011. PLEASE COMPLETE ASAP			

Contacts

Name	Position	Phone / Fax	Email
VENNARD, LYLE	OPERATOR	Phone: (306) 735-4195 Cell: (306) 735-7838	N/A
RODGERS, SHARON	ADMINISTRATOR	Business: (306) 735-2210 Fax: (306) 735-2262	SHARON@TOWNOFWHITEWOOD.SK
KARDASH, MIKE	CONTRACT/REGION OPERATOR	Phone: (306) 697-7316 Business: (306) 697-2815 Cell: (306) 697-7763	KARDASHM@HOTMAIL.COM
DOMINEY, JAMES	FOREMAN	Cell: (306) 853-7122	N/A
Complaints: NONE			

Information Delivered to Operator:

NONE

Operator Certification Section

Operator Name	Certification Levels		Expiry Date	Operator is a Supervisor	Certification Exam Written	Taken Training	Plans to Test or Take Training
	Water Distribution	Water Treatment				# of CEUs	
KARDASH, MIKE	TWO	TWO	15-JUN-2016	Yes	Yes	.0	Yes
VENNARD, LYLE	NONE	NONE	N/A	No	Yes	.0	Yes
DOMINEY, JAMES	TWO	TWO	15-NOV-2016	Yes	Yes	.0	Yes

Test Results

Station #	Sample ID	Location/Comments	Variable	Flag	Measurement	Qualifier
SK05JM0017	2015063166	WATER TREATMENT PLANT	CHLORINE (FREE)	N/A	2.080 mg/l	N/A
"	"	"	CHLORINE (TOTAL)	N/A	2.120 mg/l	N/A
"	"	"	TURBIDITY	N/A	.100 NTU	N/A
"	2015063167	CROP PRODUCTION SERVICES	CHLORINE (FREE)	N/A	.240 mg/l	N/A
"	"	"	CHLORINE (TOTAL)	N/A	.270 mg/l	N/A
"	"	"	TURBIDITY	N/A	.200 NTU	N/A
"	2015063168	SCHOOL - BACTI TAKEN	CHLORINE (FREE)	N/A	.120 mg/l	N/A
"	"	"	CHLORINE (TOTAL)	N/A	.190 mg/l	N/A
"	"	"	TURBIDITY	N/A	.160 NTU	N/A
"	2015063169	ARCHIES DINNER	CHLORINE (FREE)	N/A	.220 mg/l	N/A
"	"	"	CHLORINE (TOTAL)	N/A	.230 mg/l	N/A
"	"	"	TURBIDITY	N/A	.220 NTU	N/A
"	2015063170	TOWN OFFICE	CHLORINE (FREE)	N/A	.290 mg/l	N/A
"	"	"	CHLORINE (TOTAL)	N/A	.310 mg/l	N/A
"	"	"	TURBIDITY	N/A	.180 NTU	N/A
N/A	N/A	OPERATOR SPLIT SAMPLE - TOWN OFFICE	CHLORINE (FREE)	N/A	.270 mg/l	N/A
"	"	"	CHLORINE (TOTAL)	N/A	.310 mg/l	N/A
"	"	"	TURBIDITY	N/A	.230 NTU	N/A

Equipment Validation**Turbidity**

Equipment Type	Equipment Name/Number	STD1(L) (Expected, Test)	STD2 (Expected, Test)	STD3 (Expected, Test)	STD4 (Expected, Test)	Result	Gel Standard
HACH 2100P	WHITEWOOD	(0.10,0.26)	(20.00,20.20)	(100.00,99.50)	(800.00,786.00)	GOOD	N/A
HACH 2100P	N/A	(0.10,0.23)	(20.00,20.10)	(100.00,96.30)	(800.00,762.00)	CALIBRATE	N/A

Chlorine

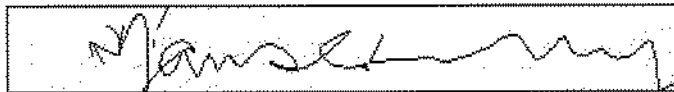
Equipment Type	Equipment Name/Number	STD1 (Expected, Test)	STD2 (Expected, Test)	STD3 (Expected, Test)	Result
DR890	N/A	(0.20,0.20)	(0.90,0.90)	(1.60,1.58)	GOOD

Human Consumptive Regulatory Section**C=Compliant NC=Non-Compliant N/A=Not Applicable**

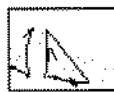
C	NC	NA	General	Comments
X			Approved system EMPA 21(1)	
X			Certified operator 63	MIKE CONTINUES TO BE THE REGIONAL OPERATOR EVEN THOUGH THE TOWN HAS NOW HIRED A CLASS 2 OPERATOR
			Wells	
X			Constructed to exclude contaminants 25(2)	
X			Disinfection of new lines 25(3)	
			Distribution System	
X			Common trenching 26(1,2,3)	
	X		Disinfection of new and repaired pipelines 26(4) 30(4)	TOWN DID NOT NOTIFY WSA THAT CONSTRUCTION WAS STARTING ON THE EXTENSION FOR THE NEW CO-OP SERVICE STATION. THIS IS A PERMIT CONDITION. WAS THE PROPER PROCEDURES FOLLOWED?
			Water Storage Reservoirs	
X			Water tight cover 27(2)a	
X			In good repair 27(2)b	
X			Manholes 27(3,4)	
X			Pipe entries installed to prevent contamination 27(5)	
			Water Treatment Plants and Pumphouses	
X			Floor drainage 28(a)	
X			Drain lines to sanitary sewers have trap 28(b)	
X			Backflow prevention device 28(c)	
X			Water meter(s) installed 28(d)	
X			Adjustable chemical feeder 28(e)	
X			Facility is clean and in orderly condition 28(f)	
X			Approved chemicals being used 30(3)	
			Disinfection	
X			Continuous disinfection 30(5)	
X			A free chlorine residual of not less than 0.1 mg/L in water entering the distribution system 30(6)a	
X			A total chlorine residual of not less than 0.5 mg/L OR a free chlorine residual of not less than 0.1 mg/L in water throughout the distribution system 30(6)b	
			Standards	
X			Bacteriological 32	
			Slow Sand/Diatomaceous Earth Filtration	
			Groundwater	
X			Less than or equal to 1.0 NTU discrete measurements (95%) 33(2)e(i)	

X			Waterworks turbidity levels meet the standards (Effective Dec 2006 2008)	
X			Chemical standards 29(4,5) and 34	
X			Waterworks meets the chemical health and pesticide related standards (Effective Dec 2008 2010)	
			Assessment	
X			Proper waterworks assessment 35	THE TOWN OF WHITEWOOD IS REQUIRED TO COMPLETE WATERWORKS ASSESSMENT WHICH IS DUE DEC 31, 2015.
			Operational Anomalies	
X			Reported upset condition 37(1)	
X			Reported chlorine upset 37(2)	
			Testing	
X			Bacteriological testing 39(1)	
X			Bacteriological follow-up 39(4) (9)	
X			Bacteriological sample after completion, alteration, extension or repair 40	WATERMAIN EXTENSION IS COMPLETE. I WAS NOT NOTIFIED AS PER THE CONDITIONS LISTED IN YOUR PERMIT TO CONSTRUCT. NO SAMPLES RECEIVED. OPERATOR INDICATED THAT THE NEW LINE IS NOT IN SERVICE AT THIS TIME.
X			Chlorine monitoring 39(1)	
			Other Constituents 39(1)a	
X			General chemical sampling conducted	
X			Health and toxicity sampling conducted	
X			On-site turbidity tests conducted	
X			Accredited laboratory 39(2)	
			Operational Records	
X			Daily water meter reading 42(1)a	
X			Types, dosages and total amounts of chemical 42(1)b	
X			Samples - locations, sampler, and results 42(1)c	
X			Abnormal operating procedures 42(1)d (1)e	
X			Upset conditions 42(1)f	
X			Chlorine upsets 42(1)g	
X			Calibration of equipment 42(1)h	
X			Maintenance 42(1)i	
X			Chronological order 42(2)a	
X			Permittee recorder 42(2)b	
X			Identification of recorder 42(2)c	
X			Five year history of log 42(2)d	
X			Explanatory notes 42(2)e	
X			Factual data entry 42(2)f	
X			No default values used 42(2)g	

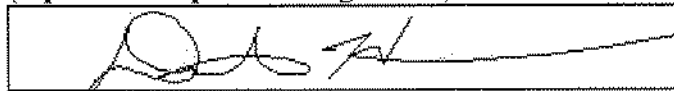
			QA/QC and Recordkeeping	
X			QA/QC in place 43(1)	
X			Monthly review 43(2)	
X			Report abnormal records 43(3)	
			Annual Notice To Customers	
X			Quality 44(1)a	
X			Compliance 44(1)b	
X			Notification of consumer report to Minister 44(2)	
			General	
X			General comments	
X			Split sampling with the operator was completed	
X			Operator's test equipment is performing adequately	
X			Representative of the waterworks signature was obtained	YES
X			Representative of the waterworks agreed with the inspection statements	YES
	X		Source inspection was completed	NEED TO BE COMPLETED TODAY



(Operator/Supervisor Signature)



Agree with statements



(EPO Signature)



Government of
Saskatchewan

Waterworks Compliance Inspection - Source

System Name: WHITEWOOD WATERWORKS

Remote Inspection ID: 41858

Approval No: 00002577-05-00

Date: 06-AUG-2015 12:52

Wells

Well #	Depth (m)	Diameter (mm)	When Each Well Is Used	Depth to Water (m)	Pump Level	Condition of Well Pumphouse & Equipment	Adequacy of Well Protection	Pitless Adapter
2A	22.20	200.00	CONTINUOUS	N/A	15.00	EXCELLENT	POOR	Y
1	24.00	200.00	BACKUP	N/A	15.00	FAIR	POOR	Y
3	17.33	200.00	BACKUP	5.60	9.00	EXCELLENT	FAIR	Y

Well data continued:

Well #	Static Depth to Water Periodically Recorded	Totalizing Flow Metering Devices Installed on Raw Water	Redundancy for Pumps	Land Use Around Well	Soil Type Around Well	Proper Well Maintenance Procedures	Connections to Raw Water Line (#)
1	N	Y	N	AGRICULTURAL	GRAVEL	Y	1
3	Y	Y	N	AGRICULTURAL	CLAY	Y	1
2A	N	Y	N	AGRICULTURAL	GRAVEL	Y	1

Well Location Data

Well Number	Latitude	Longitude	Comments
1	N/A	N/A	SOURCE WATER PROTECTION PLAN SHOULD BE IMPLEMENTED.
3	N/A	N/A	SOURCE WATER PROTECTION PLAN SHOULD BE IMPLEMENTED.
2A	N/A	N/A	SOURCE WATER PROTECTION PLAN SHOULD BE IMPLEMENTED.

(EPO signature)

An Evening for Paislee

Paislee Dawn Marie Gettel was born on March 16, 2015 to Ryan Gettel and Alecia Geres and big brother Jacob.

Ryan grew up in Whitewood and attended Whitewood School. He works at AMC and was a member of the Volunteer Fire Department. Alecia is from Moose Jaw and works at Andrew Agencies in Whitewood. Ryan and Alecia lived in Whitewood before purchasing their first home at Round Lake.

At 4 months old Paislee was diagnosed with Retinoblastoma and has had her right eye removed. Paislee will have to undergo treatment and require checkups at Toronto Sick Kids Hospital every 4-6 weeks until she is 8 years of age.

This fundraiser is to help provide financial support for Paislee and her family during this trying time.

Where: September 26, 2015

Location: Whitewood Curling Rink

Time: Cocktails 5:00 pm

Supper 6:00 pm

Live Auction/ Raffle 8:00 pm

Tickets: Advanced tickets \$30.00 @

After September 15 \$40.00

Corporate Tables (8 people) \$300.00

Monetary Donations as well as donations for our live and silent auction are gratefully accepted and can be dropped off at Andrew Agencies, the Conexus Credit Union in Whitewood and Patsy Thompson. Tickets can also be purchased at these locations.

*Cheques can be made payable to "Paislee Gettel Trust"

For further information please contact Patsy Thompson 306 735-4389

Brandi Arnason 306 740-8823

Jared Thompson 306 735-7523

On behalf of Paislee and her family, we thank you in advance for your support!

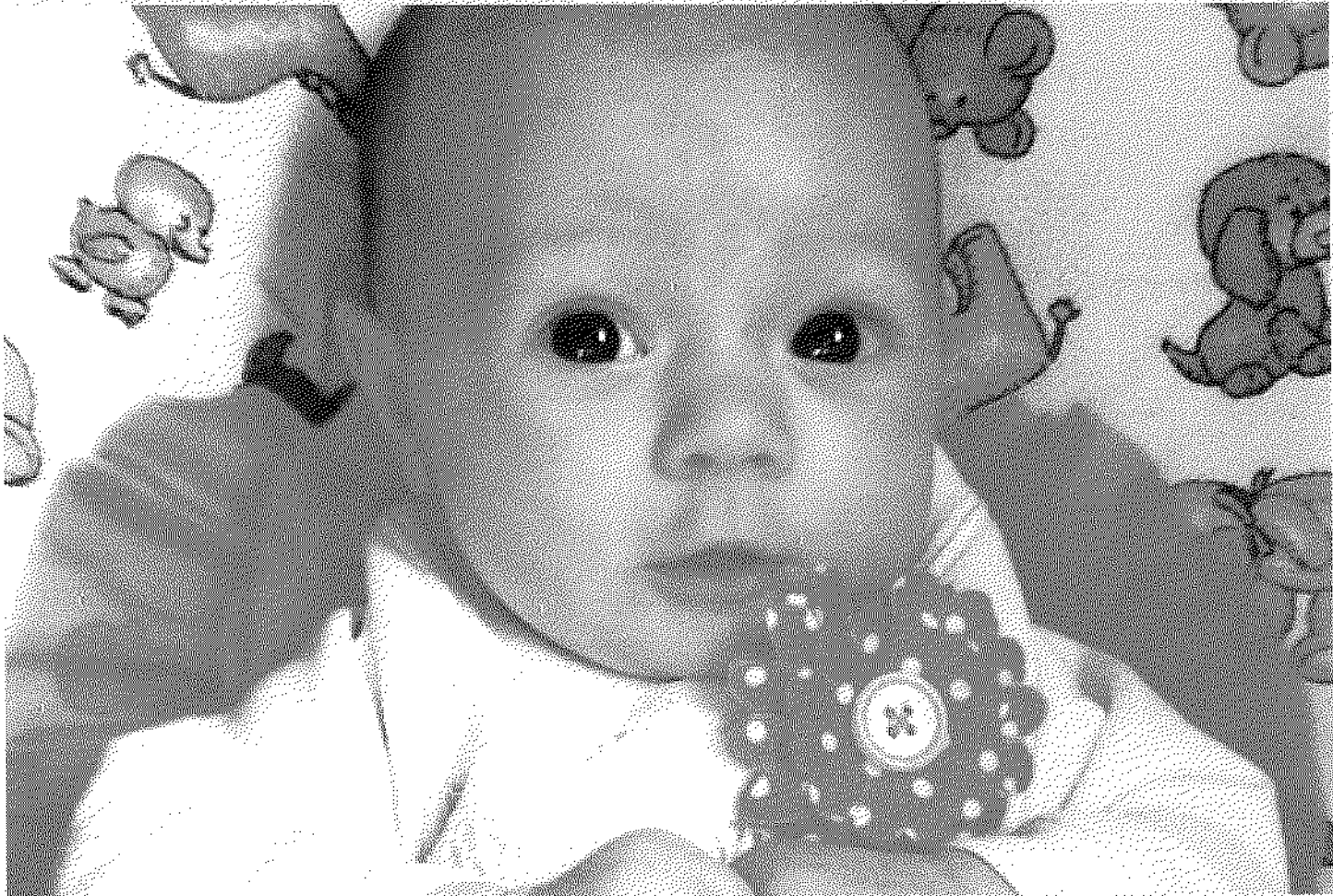
An
**Evening for
Paislee**

Tickets: \$30

After Sept 15: \$40

**Corporate Tables: \$300.00
(8 people)**

**For more information call
Patsy at 306 735-4389**



DATE: SEPTEMBER 26, 2015

LOCATION: WHITEWOOD CURLING RINK

TIME: COCKTAILS 5.00PM (CASH BAR)

SUPPER 6.00PM

LIVE AUCTION: 8.00PM

**DONATIONS ARE GRATEFULLY ACCEPTED AND CAN BE DROPPED OFF
AT ANDREW AGENCIES AND CONEXUS CREDIT UNION (IN WHITEWOOD)
OR TO PATSY THOMPSON. TICKETS CAN ALSO BE PURCHASED AT THESE
LOCATIONS.**

Having trouble viewing this email? [Click here](#)

Urban Update



The bi-weekly e-newsletter from the Voice of Urban Saskatchewan

Issue No. 15-17

August 10, 2015

Have Your Say: Consultation on MMRP Revisions

The expected January 1, 2015 launch of the Multi-Material Recycling Program (MMRP) was delayed after the province announced changes to the program in December 2014. Key changes to the program were to exempt businesses with revenues of under \$2 million, and create a flat fee of \$500 during a two-year transition period for newspapers and businesses with an annual revenue between \$2 million and \$5 million.

Multi-Material Stewardship Western (MMSW) has now released a draft revised Waste Packaging and Paper Stewardship Plan to respond to these changes. MMSW has introduced [a new methodology for calculation for municipal funding](#), which includes:

- basing the calculation on an amount per household that MMSW will pay municipalities;
- an assumption that municipalities capture 60 per cent of the waste packaging and paper supplied by MMSW members in residential collection systems; and
- \$140 per tonne, which is the weighted average of the funding rates in the original stewardship plan using the quantity expected to be collected.

Please review [the draft revised plan](#), and [MMSW's explanation](#) of the changes. SUMA is preparing a response to the draft revised program and wants to hear from you if you have any comments or are making any submissions to MMSW. Once the consultation is complete, the revised program will be reviewed

In This Issue

[Have Your Say: Consultation on MMRP Revisions](#)

[We Want to Hear from You: Extreme Weather Preparedness](#)

[How-To Videos for Group Benefits](#)

[Community Initiatives Fund 2015 Northern Tour](#)

[SaskPower Reminds You to Protect Yourself from Scams](#)

[Classifieds](#)

[Grants](#)

[Did you know...](#)

SUMA Classifieds

POSITIONS AVAILABLE

[Town of Raymore: Administrator](#) (August 11)

[City of Martensville: Director of Corporate Services](#) (August 19)

[Town of Whitewood: General Labourer](#) (August 21)

by the province, and if approved by October, is expected to be launched January 1, 2016.

Please contact Steven Dribnenki at sdribnenki@suma.org or 306-525-4389 by **August 26, 2015** if you have any questions, comments, or submissions.

We Want to Hear from You: Extreme Weather Preparedness

In recent years, many municipalities have been affected by extreme weather events. Examples include flooding in southeastern Saskatchewan in 2014, the July 2015 hail storm in Kerrobert, and forest fires in northern Saskatchewan this summer.

These events and many others have had devastating effects, but you can help by responding to the SUMA Extreme Weather Preparedness Survey and let us know where your community is at with emergency planning, share best practices, and focus on identifying and advocating for the support that communities need. By sharing your thoughts, you are helping prepare for future emergencies and contributing to ensuring the health and safety of Saskatchewan communities. The deadline to respond is coming up quickly: **Friday, August 21**.

Please contact Steven Dribnenki if you have any questions.

How-To Videos for Group Benefits



In April, we celebrated National Employee Benefits Day on our website with a series of videos. Today we have more that you might want to check out or send to your employees:

- How to navigate Great-West Life's health and wellness site

Town of Moosomin: Public Works Foreman (September 3)

Town of Battleford: CAO (When Filled)

Village of Borden: Administrator (When Filled)

Resort Village of Aquadeo: Maintenance Foreman (When Filled)

Village of Creelman: Administrator (When Filled)

Resort Village of Manitou Beach: Public Works Foreman/Certified Water Plant Operator (When Filled)

For a full listing of ads, visit the SUMA Classifieds under the Urban Marketplace tab.

Grants

Upcoming Deadlines

- Built Heritage Grants (September 1)
- Non-Designated Commercial Heritage Property (September 1)

For a full listing of grants, check the Grants section on our website under the Resources tab.



About Us

- [What is Best Doctors, and how does it work?](#)

Community Initiatives Fund 2015 Northern Tour

The Community Initiatives Fund (CIF) is touring northern communities this September with their [grant-writing workshops](#). For the first half, you will find out more about the CIF and get basic tips to help you write successful grant applications. Then, in the second half, you'll get the chance to work through your own application, so be sure to bring your community's best ideas! Lunches are provided for all four workshops:

- **September 8:** La Loche, Dene High School - 1:00-4:00 p.m.
- **September 9:** Buffalo Narrows, Lakeview Complex - 10:00 a.m.-2:00 p.m.
- **September 10:** Ile-a-la-Crosse, St. Joseph's Hospital - 1:00-4:00 p.m.
- **September 11:** Pinehouse, Village Hall - 10:00 a.m.-2:00 p.m.

To register, contact Rhonda Newton at 306-780-9308 or rnewton@cifsask.org.

SaskPower Reminds You to Protect Yourself from Scams

You're the first line of defense for phone, email and internet scams.

SaskPower doesn't ask customers for a pre-paid payment card of any type, or their credit card information. They also don't threaten to disconnect a customer's power within the hour. If you think you've been called by a scammer, hang up immediately. If you wish, call SaskPower at 1-888-757-6937 to verify your account. Report the incident to your local police department and the Canadian Anti-Fraud Centre at 1-888-495-8501.

We'd like to thank you for reading the Urban Update this week and we welcome your comments.

SUMA

200-2222 13th Ave.
Regina, SK S4P 3M7
suma@suma.org
<http://www.suma.org>

Did You Know...

The oldest European place name still in use in Saskatchewan is Fort à la Corne. The fort was named after a brother-in-law of the La Vérendrye brothers, Louis Chapt, Chevalier de la Corne.

[Forward email](#)

 [SafeUnsubscribe](#)

This email was sent to general@townofwhitewood.ca by suma@suma.org | [Update Profile/Email Address](#) | Rapid removal with [SafeUnsubscribe™](#) | [About our service provider](#).



SUMA | 200-2222 13th Ave. | Regina | SK | S4P 3M7 | Canada

CHIEF ADMINISTRATIVE OFFICER'S REPORT

AUGUST 18, 2015

The ball diamonds, campground, and pool had a busy week during the First Nation Summer Games the week of August 8-16/15. Derek & Keenan did an excellent job of keeping the campgrounds and ball diamonds garbage free etc. Had a few problems with the washrooms for the campgrounds at the start of the weekend, but portapotts were brought in and Chance Bear came on Sunday night and got them working. Mathew will be returning on August 25th.

In talking with our Bylaw Officer, having a clause in the Dog & Cat Bylaw for "dangerous dogs" indicating a fence must be built and have a certain limit of liability insurance is decimation. Under the *Municipalities Act* only a judge can decide what a dangerous dog is. The Bylaw Officer indicated that the fines for all dogs & cats be set high enough that if you had to go to court it would be worth our while. Any recommendations of the start fine?

DR Tree Service will be in Town doing basil spraying of elm trees. They have found 20 infected trees that have Dutch Elm Disease. I am in the process of writing the property owners to notify them.

I have found out that we are not one of the communities that were awarded the Building Canada Fund Grant.

I have included Waterworks Capital Financial Overview 2014 in your package which requires your approval. As you can see for every dollar of expense in 2014 we only had 73 cents of revenue to cover it. If you take out the \$231,000 dollars of large expenses as I have shown on the bottom of the report you have a \$1.03 of revenue to cover expenses.

I have a proposal for engineering services from Municipal Utilities in regards to looking at an expansion and upgrade to the lift station. This is decision that council will have to make if this is the route that they would like to pursue.

I have an appointment on Wednesday morning at 8:00 am and will be back before lunch.

We have had a company by the name of Canadian Paving do the paving that was required to be done in the budget with the addition of south of the school on Lalonde St and patches on South Railway from the lift station to the No. 9 Highway. The cost of the extra pavement was approximately \$15,000 and the Public Works will have a report on their meeting and decision.

I took James around and showed him what council is requiring him to accomplish during his probationary period.

Please bring your Strat Plan so we can go over & see where we are at with it.

General Labourer closes on Friday. Personnel will need to set up a meeting and cover the applicants and set up interviews.

Are we interested in having the Commissionaires come once a month during the winter months to keep their presence around or are we not having them patrol our community next year?

See you at the meeting

Sharon

	Total Chlorine		Turbidity			
	Total Chlorine		Turbidity	pH		Conductivity
Free Chlorine						
Remarks:						
Date:	July 17/15					
Distribution Meter Read			Well 2 Meter Read	Well 3 Meter Read		
	599069		126081	530802		
WTP Testing						
Free Chlorine			Turbidity	pH		Conductivity
	0.64	0.72	0.18	7.88		146.8
Free Chlorine			Turbidity	pH		Conductivity
Free Chlorine			Turbidity	pH		Conductivity
Remarks:						
Date:	July 25/15					
Distribution Meter Read			Well 2 Meter Read	Well 3 Meter Read		
	602009		128267	523312		

WTP Readings							
Free Chlorine	0.55	Total Chlorine	0.58	Turbidity	0.19	pH	7.99
							146.1
Verified Readings							
Free Chlorine	0.52	Total Chlorine	0.54	Turbidity	0.2	pH	7.95
							147
Free Chlorine							
		Total Chlorine		Turbidity		pH	Conductivity
Free Chlorine							
		Total Chlorine		Turbidity		pH	Conductivity
Remarks:							

Free Chlorine	Total Chlorine	Turbidity	pH	Conductivity		
Remarks:	Good Readings					

WATERWORKS CAPITAL INVESTMENT STRATEGY

The objective of the waterworks capital investment strategy is to address anticipated waterworks infrastructure maintenance or the replacement of the waterworks infrastructure in a timely manner so as to ensure the municipal waterworks provides an uninterrupted supply of drinking water to residents and businesses. The strategy uses the 2006 waterworks system assessment that was required by Saskatchewan Environment for infrastructure planning. To cover the cost of future waterworks infrastructure maintenance and replacements, Council will likely need to undertake in the future a combination of increased water rates and/or a loan &/or a combination of a frontage infrastructure tax. The capital investment strategy will ensure that the aging infrastructure will be replaced or maintained.

The Town of Whitewood has now completed a new reverse osmosis water treatment plant to ensure safe drinking water for its residents and businesses.

ANNUAL WATERWORKS FINANCIAL OVERVIEW (2014)

The following is information on the waterworks, as required under The Municipalities Regulations:

2014 Waterworks Overview:

Total waterworks revenues: \$588,654.00

Total waterworks expenditures: \$615,523.00

Total debt payments on waterworks
Infrastructure loan: \$188,000.00

Comparison of waterworks revenues to expenditures plus debt payments, expressed as a ratio:

$$\frac{\$588,654}{\$615,523 + \$188,000} = .73$$

So for 2014, waterworks revenues covered 73% of waterworks expenditures.

RESERVES

Reserves available for waterworks capital infrastructure \$132,800.00

The following additional information is available at the Municipal Office on the waterworks:

- The January 5th, 2010 waterworks rate policy
- 2012 Capital Investment Strategy

- 2014 Financial overview of the waterworks
- Waterworks reserves
- A copy of 2012 Waterworks Assessment

In 2014 Town of Whitewood had the following variances from 2013 in expenses

- Dredging Lagoon	\$48,500.00
- Salaries	\$35,000.00
- Water Breaks/repairs	\$78,750.00
- Supplies/material	\$41,300.00
- Chemicals	\$15,100.00
- Amortization	\$13,000.00
 TOTAL	 \$231,650.00 difference from 2013



Municipal Utilities

Your Water and Sewer Asset Management Specialists

Box 360, Craven, Saskatchewan, S0G 0W0
Phone: 306-530-3141 Facsimile: 306-731-2945

August 7, 2015

Town of Whitewood
Box 129
Whitewood, Sask. S0G 5C0

Attention: Mayor and Council

Re: Sewage Lift Station Upgrade – Proposal for Engineering Services

Municipal Utilities Central Ltd.(MUCL) together with KGS Engineering Group of Regina are pleased to have this opportunity to submit this proposal regarding the design of a Sewage Lift Station Upgrade for the Town of Whitewood. The following discussion defines the tasks that we anticipate will be required for the completion of this project.

1.0 BACKGROUND

It is understood that initially a brief evaluation of storage options is required, one which compares the economic and logistical benefits of a new wet well versus the addition of ancillary waste water storage. Following authoring of the options review which will include budgetary cost comparisons and acceptance by the client of intended direction, detailed design work would begin.

2.0 METHODOLOGY AND WORK PLAN (DETAILED DESIGN)

The goals and objectives of this project are to provide design work for an underground storage tank or ancillary pump well depending on the review of the community requirements. At the detail design phase, the size of the tank will be determined with the guidance of the community.

2.1 SITE INSPECTION AND COMMUNICATION

This task consists of a site visit with MUCL, KGS and Town of Whitewood officials. During the preliminary visit, a meeting will be held to review options and to confirm design needs.

2.2 REVIEW OF EXISTING DOCUMENTS, DRAWINGS AND STUDIES

Immediately upon completion of the preliminary site visit, KGS Group will conduct a detailed review of all pertinent documentation, reports, drawings, studies and other data, assess the available information, and identify the additional information required to commence and effectively proceed with the options review.

2.3 OPTIONS REVIEW

Following the review, KGS will prepare a letter report that identifies the available approaches for additional storage for the sewage lift station. This letter will also include the necessary background information (i.e. 20 year planning horizon) necessary for regulatory submission.

A draft of this letter will be presented, in concert with MUCL, at a Town Council meeting prior to finalization.

2.4 DETAILED DESIGN AND CONSTRUCTION ADMINISTRATION

Following acceptance of the preferred route, KGS will carry out the following tasks under the Detailed Design phase of the project to ensure that MUCL and the Town of Whitewood obtain the most cost effective and reliable operating system.

- Prepare detailed equipment and installation designs.
- Prepare detailed drawings and specifications
- Obtain all regulatory permits and approvals on behalf of the Town of Whitewood necessary to undertake the construction and operation of the ancillary waste water storage capacity.
- Present draft construction documents (drawings and specs) to MUCL and the Town for review and approval.
- Prepare a final set of 'sealed' Approved for Construction drawings and specifications for the project.
- Provide Contract administration services with MUCL throughout the duration of the construction of the new storage tank(s) and warranty period, including progress reports.
- Provide routine inspection services throughout the duration of the construction and warranty period.
- Prepare and provide three copies of the 'as-constructed' drawings.
- Provide technical and operational support and expertise throughout the duration of the warranty period.
- Perform a detailed warranty inspection at the end of the warranty period, onsite with MUCL and community representatives.

3.0 FEE ESTIMATE

MUCL and KGS Group proposes to complete the options review, detailed design and limited engineering services during construction for the Town of Whitewood on the above mentioned project for an upset fee of **\$42,200 excluding GST**. Estimated engineering fees for the completion of this project are summarized as follows:

Options Review including Site Visit and Council Meeting	*\$10,700
Design-drawing work, including sealed drawings and specs with regulatory submissions	*\$25,000
Construction Services (minimal services)	**\$4,400
Post Construction Services (as-built/O & M manuals)	\$2,100
TOTAL (excluding taxes)	\$42,200

**This is based on only additional storage capacity being required; if electrical or ancillary upgrades are required, a full scale pre-design would be required and additional costs would range between \$19,000 and \$22,000.*

***Please note this figure could increase depending on the nature of construction and required inspections.*

4.0 CLOSURE

Construction costs of any kind are not included in this proposal as they will be determined following the completion of the detailed design. Construction would not proceed prior to approval and authorization from the Town of Whitewood.

MUCL and KGS Group would like to thank you for the opportunity to submit this proposal for this project and look forward to working with you. Please do not hesitate to contact us if there are any questions regarding this proposal.

Regards,

Marc Gauthier, A.Sc.T.
President

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Computer Cheques:

15442 080515	8/05/2015	David Gravelle 310-100-700 - Suspense	McEwen/Pearson Grave McEwen/Pearson Grave	300.00	300.00
15443 080515	8/05/2015	Minister of Finance 570-600-120 - R&C - Rink Rebuild	Pesticide Applicator Licence Pesticide Applicator Lice	50.00	50.00
15444 080515	8/05/2015	Lyle Vennard 310-100-700 - Suspense	Dunand Cremation Grave Dunand Cremation Grave	150.00	150.00
15445 08-05-15	8/05/2015	Lyle Vennard 310-100-700 - Suspense	Kay Cremation Grave Kay Cremation Grave	150.00	150.00
15446 April-June/15	8/06/2015	Lee Aldous 510-120-110 - Council Benefits 510-110-110 - Council Indemnity 110-340-100 - GST Receivable - 1 900-110-110 - GST Paid	Council Indemnity-04-06/15 Council Indemnity-04-06/1 Council Indemnity-04-06/1 GST Tax Code GST Tax Code	4.92- 708.00 12.00 12.00	715.08
15447 Apr-June/15	8/06/2015	Douglas Armstrong 510-120-110 - Council Benefits 510-110-110 - Council Indemnity 110-340-100 - GST Receivable - 1 900-110-110 - GST Paid	Council Indemnity-April-June/1 Council Indemnity-April-J Council Indemnity-April-J GST Tax Code GST Tax Code	4.92- 1,150.50 19.50 19.50	1,165.08
15448 April-June/15	8/06/2015	Denise Istace 510-120-110 - Council Benefits 510-110-110 - Council Indemnity 110-340-100 - GST Receivable - 1 900-110-110 - GST Paid	Council Indemnity-04-06/15 Council Indemnity-04-06/1 Council Indemnity-04-06/1 GST Tax Code GST Tax Code	4.92- 826.00 14.00 14.00	835.08
15449 April-June/15	8/06/2015	Todd Maki 510-120-110 - Council Benefits 510-110-110 - Council Indemnity 110-340-100 - GST Receivable - 1 900-110-110 - GST Paid	Council Indemnity-04-06/15 Council Indemnity-04-06/1 Council Indemnity-04-06/1 GST Tax Code GST Tax Code	4.92- 609.67 10.33 10.33	615.08
15450 April-June/15	8/06/2015	Gordon McEwen 510-120-110 - Council Benefits 510-110-110 - Council Indemnity 110-340-100 - GST Receivable - 1 900-110-110 - GST Paid	Council Indemnity-04-06/15 Council Indemnity-04-06/1 Council Indemnity-04-06/1 GST Tax Code GST Tax Code	4.92- 1,002.50 17.50 17.50	1,015.08
15451 April-June/15	8/06/2015	Tony Saltasuk 510-120-110 - Council Benefits 510-110-110 - Council Indemnity 110-340-100 - GST Receivable - 1	Council Indemnity-Ap-June/15 Council Indemnity-Ap-June Council Indemnity-Ap-June GST Tax Code	4.92- 590.00 10.00	

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	10.00	595.08
15452	8/06/2015	Brian Stevenson	Council Indemnity-04-06/15		
April-June/15		510-120-110 - Council Benefits	Council Indemnity-04-06/1	4.92-	
		510-110-110 - Council Indemnity	Council Indemnity-04-06/1	786.67	
		110-340-100 - GST Receivable - 1	GST Tax Code	13.33	
		900-110-110 - GST Paid	GST Tax Code	13.33	795.08
15453	8/14/2015	Tony Brule	Cemetery August 1-15, 2015		
081515		550-110-110 - H&W - Cemetery C	Cemetery August 1-15, 201	1,300.00	1,300.00
15454	8/14/2015	Manley Juhlin	Landfill - 28 Hrs		
081515		540-110-110 - EH - Salaries	Landfill - 28 Hrs	336.00	336.00
15455	8/11/2015	Ed Wharton	down payment paving		
down payment		530-430-105 - Street Maintenance	down payment paving	20,000.00	20,000.00
15456	8/14/2015	Ed Wharton	remaining paving		
remaining pavin		530-430-105 - Street Maintenance	remaining paving	29,875.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	2,375.00	
		900-110-110 - GST Paid	GST Tax Code	2,375.00	32,250.00
15457	8/18/2015	Alsask Fire Equipment	Fire Alarm Inspection/Battery		
121555		570-600-120 - R&C - Rink Rebuild	Fire Alarm Inspection/Bat	692.43	
		110-340-100 - GST Receivable - 1	Both Tax Code	32.97	
		900-110-110 - GST Paid	Both Tax Code	32.97	725.40
15458	8/18/2015	Ambassador Coffee Services	Coffee/Filters/Sugar		
232294		510-410-140 - GG - Maint. - Office	Coffee/Filters/Sugar	122.57	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.06	
		900-110-110 - GST Paid	Both Tax Code	0.06	122.63
15459	8/18/2015	Bear Down Plumbing & Heating	Campground/Pool Washroom		
012263		570-430-150 - R&C - Park/Campg	Campground/Pool Washroom	200.00	200.00
15460	8/18/2015	Waste Management of Canada (	Residential Service		
216-778626		540-200-110 - Regional Waste Ex	Residential Service	40.58	
		110-340-100 - GST Receivable - 1	GST Tax Code	2.03	
		900-110-110 - GST Paid	GST Tax Code	2.03	42.61
15461	8/18/2015	Can Am Travel Stops Inc.	Freight		
07/31/15		580-430-100 - UT - Water - Materi	Freight	34.90	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.75	
		900-110-110 - GST Paid	GST Tax Code	1.75	36.65
15462	8/18/2015	Kari Checkosis	Campsite Refund		
150092-125		420-500-800 - Campground Dona	Campsite Refund	60.00	60.00

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
15463	8/18/2015	Cleartech	Container Return Credit		
137195JJP		580-450-100 - UT - Water - Chemi	Container Return Credit	540.00-	
		110-340-100 - GST Receivable - 1	GST Tax Code	27.00-	
		900-110-110 - GST Paid	GST Tax Code	27.00-	567.00-
138261ILV		580-450-100 - UT - Water - Chemi	Container Return Credit	560.00-	
		110-340-100 - GST Receivable - 1	GST Tax Code	28.00-	
		900-110-110 - GST Paid	GST Tax Code	28.00-	588.00-
629068SJC		580-450-100 - UT - Water - Chemi	Caustic Soda/Clearhib/Sod	5,197.86	
		110-340-100 - GST Receivable - 1	GST Tax Code	259.90	
		900-110-110 - GST Paid	GST Tax Code	259.90	5,457.76
Payment Total:					4,302.76
15464	8/18/2015	Commissionaires	Bylaw Enforcement - 16 Hours		
16928		510-280-170 - Bylaw Enforcement	Commissionaires	789.60	
		110-340-100 - GST Receivable - 1	Both Tax Code	37.60	
		900-110-110 - GST Paid	Both Tax Code	37.60	827.20
15465	8/18/2015	Daeco Glass Repair	International Truck Repair		
1700		530-420-100 - Equipment Repair	International Truck Repai	425.25	
		110-340-100 - GST Receivable - 1	Both Tax Code	20.25	
		900-110-110 - GST Paid	Both Tax Code	20.25	445.50
15466	8/18/2015	M. P. Demofsky	Utility Overpayment		
150098-014		310-100-700 - Suspense	Utility Overpayment	255.00	255.00
15467	8/18/2015	Sask Energy	Emergency Generator		
9420		580-300-120 - UT - Water - Power	Emergency Generator	33.55	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.68	
		900-110-110 - GST Paid	GST Tax Code	1.68	35.23
9466		510-300-120 - Power	731 Lalonde St	71.92	
		110-340-100 - GST Receivable - 1	GST Tax Code	3.96	
		900-110-110 - GST Paid	GST Tax Code	3.96	75.88
9733		580-300-120 - UT - Water - Power	Overhead Heaters	181.74	
		110-340-100 - GST Receivable - 1	GST Tax Code	9.08	
		900-110-110 - GST Paid	GST Tax Code	9.08	190.82
Payment Total:					301.93
15468	8/18/2015	Federowich Construction Ltd	9.02 Tonne Asphalt		
17939		530-430-105 - Street Maintenance	9.02 Tonne Asphalt	1,022.87	
		110-340-100 - GST Receivable - 1	Both Tax Code	48.71	
		900-110-110 - GST Paid	Both Tax Code	48.71	1,071.58
17969		530-430-105 - Street Maintenance	9.39 Tonne Asphalt	1,064.83	
		110-340-100 - GST Receivable - 1	Both Tax Code	50.71	

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	50.71	1,115.54
17989		530-430-105 - Street Maintenance 8.26 Tonne Asphalt		936.68	
		110-340-100 - GST Receivable - 1 Both Tax Code		44.60	
		900-110-110 - GST Paid	Both Tax Code	44.60	981.28
Payment Total:					3,168.40
15469	8/18/2015	Whitewood Volunteer Fire Dept. MVC #9 & #1 Hwy			
174036		525-110-110 - PS - Fire - Salaries MVC #9 & #1 Hwy		257.14	
		110-340-100 - GST Receivable - 1 GST Tax Code		12.86	
		900-110-110 - GST Paid	GST Tax Code	12.86	270.00
15470	8/18/2015	Flatland Plumbing and Heating Water Heater Rink/Campground			
2092		570-430-150 - R&C - Park/Campg Water Heater Rink/Campgro		420.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		21.00	
		900-110-110 - GST Paid	GST Tax Code	21.00	441.00
15471	8/18/2015	Grasslands News Group Half Page Ad			
00013878		510-200-170 - Cont. - Advertising Half Page Ad		190.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		9.50	
		900-110-110 - GST Paid	GST Tax Code	9.50	199.50
15472	8/18/2015	Going One Basketball Structure			
2809363		570-430-150 - R&C - Park/Campg Basketball Structure		1,968.74	
		110-340-100 - GST Receivable - 1 Both Tax Code		93.75	
		900-110-110 - GST Paid	Both Tax Code	93.75	2,062.49
28099765		570-430-150 - R&C - Park/Campg Steel Chain Net/Basketbal		124.64	
		110-340-100 - GST Receivable - 1 Both Tax Code		5.94	
		900-110-110 - GST Paid	Both Tax Code	5.94	130.58
Payment Total:					2,193.07
15473	8/18/2015	Laurie's Construction 2007 Public Shower Room /Boiler			
1002641		570-430-130 - R&C - Bldg Mat/Su Public Shower Room /Boile		382.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		19.10	
		900-110-110 - GST Paid	GST Tax Code	19.10	401.10
15474	8/18/2015	Loraas Disposal Golf Course/Transfer Stn/Shop			
0007332391		540-200-110 - Regional Waste Ex Golf Course/Transfer Stn/		822.66	
		110-340-100 - GST Receivable - 1 GST Tax Code		41.13	
		900-110-110 - GST Paid	GST Tax Code	41.13	863.79
15475	8/18/2015	MC Mechanical Inc. Augured Out Culvert by Museum			
1986		530-450-100 - Street Maintenance Augured Out Culvert by Mu		332.50	
		110-340-100 - GST Receivable - 1 Both Tax Code		16.63	
		900-110-110 - GST Paid	Both Tax Code	16.63	349.13

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
15476 073115	8/18/2015	Minister of Finance	Water Sample Testing		
		580-290-100 - UT - Water - Labor	Water Sample Testing	200.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	10.00	
		900-110-110 - GST Paid	GST Tax Code	10.00	210.00
15477 08/17/15	8/18/2015	Minister of Finance	Parcel Z Rental		
		530-470-100 - Street Maint. - Road	Parcel Z Rental	100.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	5.00	
		900-110-110 - GST Paid	GST Tax Code	5.00	105.00
15478 055201	8/18/2015	OK Tire & Auto Service	Diagnostic Test/Spark Plugs		
		530-420-100 - Equipment Repair	Diagnostic Test/Spark Plug	561.33	
		110-340-100 - GST Receivable - 1	Both Tax Code	26.74	
		900-110-110 - GST Paid	Both Tax Code	26.74	588.07
055338		530-420-100 - Equipment Repair	Service Truck	500.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	25.00	
		900-110-110 - GST Paid	GST Tax Code	25.00	525.00
				Payment Total:	1,113.07
15479	8/18/2015	Voided by the print process			
15480 2250-0023-2827	8/18/2015	SaskPower	West Water well 2		
		580-300-120 - UT - Water - Power	West Water well 2	333.89	
		110-340-100 - GST Receivable - 1	GST Tax Code	16.69	
		900-110-110 - GST Paid	GST Tax Code	16.69	350.58
2250-0023-2830		530-300-120 - Power/Phone-Shop	Well 1	477.78	
		110-340-100 - GST Receivable - 1	GST Tax Code	23.89	
		900-110-110 - GST Paid	GST Tax Code	23.89	501.67
1128-0026-0048		580-300-120 - UT - Water - Power	Well Site 3	1,385.04	
		110-340-100 - GST Receivable - 1	Both Tax Code	65.95	
		900-110-110 - GST Paid	Both Tax Code	65.95	1,450.99
1128-0026-0049		580-300-120 - UT - Water - Power	Well #3	508.37	
		110-340-100 - GST Receivable - 1	Both Tax Code	24.21	
		900-110-110 - GST Paid	Both Tax Code	24.21	532.58
0798-0027-3485		510-300-130 - GG - Power- Herita	503 3rd Ave	36.75	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.67	
		900-110-110 - GST Paid	Both Tax Code	1.67	38.42
1095-0026-2272		525-300-110 - PS - Heat, Power, F	Fire Hall	38.97	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.86	
		900-110-110 - GST Paid	GST Tax Code	1.86	40.83
1095-0026-2274		510-300-130 - GG - Power- Herita	Museum	112.80	
		110-340-100 - GST Receivable - 1	Both Tax Code	5.12	
		900-110-110 - GST Paid	Both Tax Code	5.12	117.92

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 6

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1227-0025-8878		570-310-150 - Park/Campground I Trailer Pk		244.17	
		110-340-100 - GST Receivable - 1 Both Tax Code		11.07	
		900-110-110 - GST Paid	Both Tax Code	11.07	255.24
1161-0026-0609		570-420-190 - Tourist Site-Flag G Tourist Site flag		30.37	
		110-340-100 - GST Receivable - 1 Both Tax Code		1.38	
		900-110-110 - GST Paid	Both Tax Code	1.38	31.75
1029-0026-1446		530-310-200 - Street Lighting	Cenataph Lt	32.71	
		110-340-100 - GST Receivable - 1 Both Tax Code		1.48	
		900-110-110 - GST Paid	Both Tax Code	1.48	34.19
1029-0026-1447		530-310-200 - Street Lighting	Service Road Lighting	58.48	
		110-340-100 - GST Receivable - 1 Both Tax Code		2.65	
		900-110-110 - GST Paid	Both Tax Code	2.65	61.13
1128-0026-0341		530-310-200 - Street Lighting	Heritage Infor Centre	72.15	
		110-340-100 - GST Receivable - 1 Both Tax Code		3.27	
		900-110-110 - GST Paid	Both Tax Code	3.27	75.42
1458-0026-0570		530-300-120 - Power/Phone-Shop 120 Parks St		56.92	
		110-340-100 - GST Receivable - 1 Both Tax Code		2.58	
		900-110-110 - GST Paid	Both Tax Code	2.58	59.50
1029-0026-1476		510-300-120 - Power	731 Lalonde St	230.38	
		110-340-100 - GST Receivable - 1 Both Tax Code		10.45	
		900-110-110 - GST Paid	Both Tax Code	10.45	240.83
1656-0025-7039		530-300-120 - Power/Phone-Shop Town Shop		42.09	
		110-340-100 - GST Receivable - 1 Both Tax Code		1.91	
		900-110-110 - GST Paid	Both Tax Code	1.91	44.00
1788-0026-2868		580-300-120 - UT - Water - Power Water Plant		1,869.76	
		110-340-100 - GST Receivable - 1 GST Tax Code		89.04	
		900-110-110 - GST Paid	GST Tax Code	89.04	1,958.80
Payment Total:					5,793.85
15481	8/18/2015	Praxair Products Ltd.	Cylinders		
21435873		530-410-120 - Workshop	Cylinders	57.44	
		110-340-100 - GST Receivable - 1 Both Tax Code		2.73	
		900-110-110 - GST Paid	Both Tax Code	2.73	60.17
15482	8/18/2015	Professional Building Inspect.	Thompson/Coop/Istace Inspct		
15073173		510-250-100 - Building Inspection	Thompson/Coop/Istace Insp	2,530.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		126.50	
		900-110-110 - GST Paid	GST Tax Code	126.50	2,656.50
15483	8/18/2015	Pipestone Valley Electric	Securex Cable		
1606		585-285-110 - UT - Sewer - Cont f	Securex Cable	185.00	

Report Date
8/18/2015 10:34 AM

Town of Whitewood
List of Accounts for Approval
As of 8/18/2015
Batch: 2015-00099 to 2015-00113

Page 7

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-100 - GST Receivable - 1	GST Tax Code	9.25	
		900-110-110 - GST Paid	GST Tax Code	9.25	194.25
15484 4624	8/18/2015	Red Coat Waste Resource	Cart Replacement 141 Third Ave		
		540-200-110 - Regional Waste Ex	Cart Replacement 141 Thir	121.00	121.00
15485 08/15/15	8/18/2015	SGI Canada	Commercial Auto Pak		
		510-230-100 - GG - Cont. - Insur	Commercial Auto Pak	674.00	674.00
15486 08/08/15	8/18/2015	SaskTel CMR	PW Mobiles		
		530-300-140 - TS - Maint. - Utility	PW Mobiles	161.14	
		580-300-140 - UT - Water - Teleph	PW Mobiles	79.80	
		110-340-100 - GST Receivable - 1	Both Tax Code	6.88	
		900-110-110 - GST Paid	Both Tax Code	6.88	247.82
081015		510-300-120 - Power	Town Office	540.31	
		580-300-120 - UT - Water - Power	Town Office	129.45	
		110-340-100 - GST Receivable - 1	Both Tax Code	31.89	
		900-110-110 - GST Paid	Both Tax Code	31.89	701.65
08-10-15		525-300-110 - PS - Heat, Power, F	Fire Department	160.19	
		110-340-100 - GST Receivable - 1	Both Tax Code	7.63	
		900-110-110 - GST Paid	Both Tax Code	7.63	167.82
				Payment Total:	1,117.29
15487 150097-089	8/18/2015	Jared Thompson	Tax Overpayment		
		310-100-700 - Suspense	Tax Overpayment	567.82	567.82
15488 AR2664058	8/18/2015	Toshiba Business Solutions	Contact Overage Charge		
		510-410-140 - GG - Maint. - Office	Contact Overage Charge	110.69	
		110-340-100 - GST Receivable - 1	Both Tax Code	5.27	
		900-110-110 - GST Paid	Both Tax Code	5.27	115.96
15489 91944900	8/18/2015	Sask. Worker's Compensation E	WCB Account 1325914		
		510-130-234 - Workers Compens	WCB Account 1325914	5,625.00	5,625.00
15490 064194	8/18/2015	The World-Spectator	Balance Owing		
		510-200-170 - Cont. - Advertising	Balance Owing	52.50	52.50
				Total for AP:	93,883.64

Town of Whitewood
List of Accounts for Approval
 As of 8/18/2015
 Batch: 2015-00099 to 2015-00113

Payment #	Date	Vendor Name	Reference		
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount

Certified Correct This August 18, 2015

TOWN OF WHITEWOOD
BANK RECONCILATION FOR July 2015

CR. UN. STAT July 31, 201					\$825,169.23
ADD: INTEREST					
GENERAL		\$282.37			
CAPITAL TRUST		\$68.31			
PERPETUAL CARE		<u>\$30.16</u>			<u>\$380.84</u>
					\$825,550.07
ADD: OUTSTANDING DEPOSITS					
	\$66,042.10	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$66,042.10
LESS: OUTSTANDING CHI		\$0.00			
	\$143,867.10	\$39.90	\$0.00	\$0.00	
	\$6.00	\$21,759.22	\$0.00	\$0.00	
	\$1,500.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00		\$167,172.22
	\$0.00	\$0.00	\$0.00		
ADJUSTMENTS/DETAILS: DIRECT DEP IN CR UN BUT NOT IN OURS					26,784.37
OVERPAYMENT ON DIRECT DEPOSIT					\$0.00
RECONCILED BALANCE AS OF July 2015					<u>\$697,635.58</u>
GENERAL LEDGER BALANCE June 2015					\$223,357.91
ADD: INTEREST					\$380.84
RECEIPTS					\$798,964.54
Rev. Cheque #15248					\$0.00
Rev. Cheque #15260					\$0.00
Rev cheque #14459					\$0.00
LESS: PAYMENTS					\$253,486.04
BobCat Payments					\$1,452.77
UNPS POS Machine					\$257.31
Loan Interest					\$6,731.08
Prin Payment Loan					\$5,293.59
MC- webpage					\$32.58
Payroll- April					\$41,265.56
Postage					\$758.85
PAP returned					\$90.00
Bank wire					\$20.00
Perp Care					\$100.00
Grader Payment					\$1,334.92
MC payment					\$1,498.58
CRA Deductions					\$9,022.11
Maple Farm					\$540.84
PST truck					\$2,791.00
West Jet					\$280.48
Rink					\$0.00
Campground refund					\$112.00
Water Boy					\$0.00
RECONCILED BALANCE AS OF July 31, 2015					\$0.00
					<u>\$0.00</u>
CERTIFIED CORRECT THIS					<u>\$697,635.58</u>
18-Aug-15					

SHARON RODGERS
Chief Administrative Officer

Doug Armstrong
MAYOR (COUNCIL APPROVAL)

Water & Sewer Capital

Jan-Int	\$132,822.31
Feb. Int	\$110.62
Mar- Interest	\$86.68
April- Interest	\$96.03
May- Interest	\$93.00
Tsf out to chequing	\$96.17
June Interest	\$93.13
July Interest	\$87.53
August Interest	\$0.00
Transfer in	\$0.00
Sept Int	\$0.00
Tsf out to chequing	\$0.00
Tsf out to chequing	\$0.00
Oct. Int	\$0.00
Nov. Int	\$0.00
Dec. Int.	\$0.00
Tsf out to chequing	\$0.00
Tsf in New Gas Deal	<u>\$0.00</u>
Tsf in	\$0.00
RECONCILED BALANCE AS OF Dec/15	<u>\$0.00</u>
	\$0.00
	<u>\$133,485.47</u>

JAWS OF LIFE

Balance forward	
Jan. Int	\$4,638.04
Feb. Int.	\$3.86
Mar. Int.	\$3.03
April Int.	\$3.35
May Int.	\$3.25
June Tsf	\$3.36
June Int.	\$3.25
July receipt	\$3.06
July Int.	\$0.00
August Int	\$0.00
Aug receipts	\$0.00
Sept Int.	\$0.00
Sept receipts	\$0.00
Oct Receipts	\$0.00
Trsf to chequing	\$0.00
Oct Int.	\$0.00
Nov. Int.	\$0.00
Dec. Int.	\$0.00
Balance	\$0.00
	<u>\$4,661.20</u>

FIRE CAPITAL ACCOUNT	\$150,811.57
JANUARY INTEREST	\$0.00
JANUARY RECIEPTS	\$125.05
Jan Receipts	\$0.00
Jan interest	\$0.00
Feb. receipts	\$0.00
Feb. Interest	\$1,000.00
March Receipts	\$97.98
APRIL INTEREST	\$109.37
APRIL DEPOSITS	\$2,782.25
APRIL TRANSFERS	\$781.84
TRANSFER	\$107.93
MAY DEPOSITS	\$0.00
MAY INTEREST	\$1,500.00
FIRE RESERVE TSFS JUNE	\$112.49
INTEREST JUNE	\$109.34
JULY TSFS	\$600.00
JULY INT	\$102.78
AUGUST RECEIPTS	\$0.00
August Int	\$0.00
SEPTEMBER RECEIPTS	\$0.00
SEPTEMBER Interest	\$0.00
Fire Truck Transfer	\$0.00
OCTOBER INTEREST	\$0.00
OCTOBER RECEIPTS	\$0.00
Town's share of Grant	\$0.00
NOVEMBER RECEIPTS	\$0.00
November Int.	\$0.00
DECEMBER DEPOSITS	\$0.00
Town's share of Grant	\$0.00
DECEMBER INTEREST	\$0.00
Total	\$0.00
	<u>\$158,240.60</u>

PERPETURAL CARE	
BALANCE FORWARD DECEMBER 31, 2013	\$45,706.98
RECEIPTS FOR JANUARY	\$0.00
RECEIPTS FOR FEB	\$200.00
RECEIPTS FOR MARCH	\$0.00
RECEIPTS FOR APRIL	\$0.00
RECEIPTS FOR MAY	\$0.00
RECEIPTS FOR JUNE	\$0.00
RECEIPTS FOR JULY	\$100.00
DEBIT TAKEN FROM WRONG ACCT	\$0.00
REVERSE NSF ENTRY	\$0.00
RECEIPTS FOR AUGUST	\$0.00
RECEIPTS FOR SEPT	\$0.00
Receipts for Oct	<u>\$46,006.98</u>
Tsf for chequing-	

CAPITAL TRUST FUND

BALANCE FORWARD 31 DECEMBER, 2013

Transfer 2014 yr end	\$99,112.46
Transfer 2003 yr end	\$5,000.00
Transfer 2004 yr end	\$0.00
Transfer to General Acct	\$0.00
Transfer 2005 yr end	\$0.00
Tsf 2006	\$0.00
Transfer 2007	\$0.00
Transfer 2008	\$0.00
Transfer 2009	\$0.00
Transfer 2010	<u>\$104,112.46</u>
Transfer 2013	

WATER PLANT

	\$129,125.11
January Int	\$32.90
February Int.	\$0.00
March Int.	\$29.72
Tsf to chequing	\$32.92
April Int	\$0.00
May Int.	\$31.86
Tsf to chequing	\$32.93
June Int	\$31.88
July Int.	\$32.95
Aug. Int.	\$0.00
Sept Int	\$0.00
Sept Int.	\$0.00
Tsf to chequing	\$0.00
Tsf from chequing	\$0.00
Int. Oct	\$0.00
Int. Nov	\$0.00
In. Dec	\$0.00
Tsf to chequing	\$0.00
Total	\$0.00
	\$129,350.27

RINK FUND

December balance forward	\$4,499.59
JAN INT.	\$3.75
Feb Int.	\$0.00
Feb receipts	\$2.94
March Int	\$0.00
March Receipts	\$3.25
April Int	\$0.00
April tsf	\$3.22
May receipts	\$100.00
May Int	\$100.00
June Int	\$3.40
July Int	\$3.29
Aug Int	\$3.10
Sept Int.	\$0.00
Sept Receipts	\$0.00
Oct Int.	\$0.00
Nov Int	\$0.00
Nov Receipts	\$0.00
Dec Interest	\$0.00
Dec Tsf	\$0.00
BALANCE	\$4,722.54

Sharon Rodgers
CAO

Doug Armstrong
Mayor