

**TOWN OF WHITEWOOD
REGULAR COUNCIL MEETING
August 20th, 2013**

A regular meeting of Council was held August 20th, 2013 in the Council Chambers of the Whitewood Town Office.

Present:	Mayor Councilors	Doug Armstrong Tony Saltasuk Lee Aldous Gordon McEwen Brian Stevenson Todd Maki
----------	---------------------	--

Absent	Denise Istace
--------	---------------

CAO Herald	Sharon Rodgers Donna Beutler
---------------	---------------------------------

Order Mayor Armstrong called the meeting to order at 7:00 p.m.

*Minutes
356/13* Stevenson, Maki- That the minutes of August 6th, 2013 regular meeting be accepted as corrected.
Carried.

*Minutes
357/13* Maki, Aldous- That the minutes of August 6th, 2013 Special Public meeting be accepted as presented.
Carried.

Delegate Trent Davenport @7:05pm to 7:15pm –presentation on Computer for Administrative Assistant’s work station & stand alone Server system.

*Computer
System
358/13* Stevenson, McEwen- That we accept the quote from Call A Tech Consulting Services for the purchase of a work station computer to be installed at Administrative Assistant’s desk at a cost of \$1,264.25 plus installation costs.
Carried.

*Corres
359/13* Stevenson, Saltasuk- That correspondence be filed and brought up in the proper order of business:

- Waterworks Capital Investment & Financial Overview 2012
- Letter- Sask Housing-2012 Settlement- Municipal Share
- Letter- Herald

Carried.

*Annual
Water
360/13* Maki, McEwen- That we accept Annual Waterworks Financial Overview and Waterworks Capital Investment Strategy as presented and that a copy be be attached to and form a part of these minutes.
Carried.

*Sask
Housing
361/13* Aldous, Saltasuk- That we remit to Saskatchewan Housing Corporation the amount of \$1,222.70 which represents the Town’s 5% share of the operating loss for 2012.
Carried.

*Policy
Council
Pkg
362/13* McEwen, Stevenson- That the CAO develop a policy in regards to council package & minutes being released to the press & public prior to a Council meeting.
Carried.

<i>Easement Waterline 363/13</i>	McEwen, Maki- That we decline Mr. Kutnjak's request of \$1,000.00 fee for the Town to enter his property to maintain the waterline and expansion to include that it must be properly leveled as well. Motion defeated.
<i>Easement Waterline 364/13</i>	McEwen, Maki- That we accept Mr. Kutnjak's request for \$1,000.00 entry fee every time Town enters property to maintain the waterline and that the land condition be expanded to include that it must be properly leveled. Carried.
<i>SaskWater Invitation 365/13</i>	McEwen, Aldous- That the CAO invite SaskWater to meet with Council and that the request for service form be filled out and also indicate that council is willing to meet during the day. Carried.
<i>WTP After hours 366/13</i>	Maki, Saltasuk- That we authorize Shane Vennard to carry the water plant phone & be on call on weekends. Carried.
<i>Tree Quote 367/13</i>	Maki, Stevenson- That the CAO get a quote from Woodchuck tree services in regards to removal of trees in cemetery, pruning, and tent caterpillars' cocoon cut & removed and removal of trees infected with Dutch Elm. Carried.
<i>Back alley Purchase 368/13</i>	McEwen, Stevenson- That the Town give Colton MacPherson permission to use the 20ft east of his property line & north along his property line and install a fence along the east side of back alley. Carried.
<i>CAO Report 369/13</i>	Maki, Saltasuk - That we accept the Chief Administrative Officer's report as presented. Carried.
<i>FOM Report 370/13</i>	Stevenson, McEwen- That we accept the Facility Operations Manager's report as presented. Carried.
<i>FOM Classes 371/13</i>	McEwen, Saltasuk- That FOM take the Rec Facility Energy Management, Food Safe Level 1 Certification and grant funders' workshop at a total estimated cost of \$731.00 and that out of pocket expenses be paid by the town. Carried.
<i>Bank & Financial 372/13</i>	McEwen, Maki- That we accept the Bank Reconciliation & Financial Statement for July be accepted as presented and a copy be attached to and forming a part of this minutes. Carried.
<i>Accounts 373/13</i>	McEwen, Aldous- That accounts #13476 -13545, 13549-13550 & #13546-13548 voided totaling \$596,975.00 be accepted for payment and be attached to and forming a part of these minutes. Carried.
<i>In-Camera 374/13</i>	McEwen, Maki- That an In-camera meeting was called from 9:05 pm to 9:45pm in regards to strategic planning and personal issues. Carried.
<i>Regular Meeting 375/13</i>	Stevenson, Aldous- That the regular meeting resumes at 9:46 pm Carried.

Staffing
376/13 Saltasuk, Aldous- That council gives CAO permission to hire Elizabeth Domoslai as General/Rink Laborer at \$16.00 per hour, with benefits package pension contributions, criminal record check and doctor’s certificate required and that Brok Terril be hired as General laborer at \$16.00/hr. with understanding employment is only until work shortage occurs.

Carried.

Staff WTP
377/13 Maki, Stevenson- That Lyle Vennard’s salary be increased to \$21/hr. until such time as he is no longer responsible for the WTP and/or Foreman is hired and that he be compensated for July/13 in the amount of \$552.00.

Carried.

Staff WTP
378/13 Maki, McEwen- That Shane Vennard, when carrying WTP phone, be compensated after hours at the rate of call back of 3 hours.

Carried.

Adjourn
379/13 Maki- adjourn at 10:30 pm.

Carried.

Chief Administrative Officer

Mayor