



**TOWN OF WHITEWOOD  
REGULAR COUNCIL MEETING  
October 1, 2026**

A regular council meeting of Council was held on October 1, 2026, at 7:30 pm

|          |                      |                                                                                |
|----------|----------------------|--------------------------------------------------------------------------------|
| PRESENT: | Mayor<br>Councillors | Chris Ashfield<br>Danielle Jones<br>Troy Brule<br>Jaimie Jordan<br>Cole Jacobs |
|          | CAO<br>Foreman/WTP   | Lisa Istace<br>Trent Merkel 7:30pm – 7:35pm                                    |
| ABSENT:  |                      | Shawna Neb                                                                     |

|                                         |                                                                                                                                                            |         |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <i>Order</i>                            | Mayor Ashfield called the meeting to order at 7:30pm                                                                                                       |         |
| <i>Agenda<br/>2470/2026</i>             | Jacobs, Jordan – That the amended agenda be accepted as a guide for the meeting                                                                            | Carried |
| <i>Minutes<br/>2471/2026</i>            | Jordan, Jones – That the minutes of September 15, 2026, Regular Council Meeting are approved                                                               | Carried |
| <i>WTP<br/>Report<br/>2472/2026</i>     | Jacobs, Brule – That the WTP written report be accepted as presented by WTP – Trent Merkel                                                                 | Carried |
| <i>Foreman<br/>Report<br/>2473/2026</i> | Jacobs, Brule – That the Foreman written report be accepted as presented by Foreman – Trent Merkel                                                         | Carried |
| <i>CAO<br/>Report<br/>2474/2026</i>     | Brule, Jones – That the CAO written report be accepted as presented by CAO – Lisa Istace                                                                   | Carried |
| <i>Council<br/>Report<br/>2475/2026</i> | Jones, Jacobs – That the Council's report be accepted as presented by Transportation– councillor Jordan, Handi-Van– councillor Brule, Golf– Mayor Ashfield | Carried |

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|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <i>Accounts</i><br>2476/2026                          | Brule, Jones – That accounts #231029-231041 \$ 25793.36<br>Online Banking \$ 31,339.68<br>Pre-auth; CAFT \$ 11,814.97<br>Credit Card \$2,656.25<br>Total of \$ 71,604.26<br>copy is attached and form a part of these minutes                                                                                                                                                                                                                                                                                                                                                               | Carried |
| <i>Sept2026</i><br><i>Pre-Auth</i><br>2477/2026       | Brule, Jones – Motion to accept Sept 2026 Preauthorized payments as presented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Carried |
| <i>May2026</i><br><i>Bank Rec</i><br>2478/2026        | Jones, Brule – Motion to accept May 2026 Bank reconciliation as presented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Carried |
| <i>Conexus</i><br><i>LagoonLoan</i><br>2479/2026      | Jones, Jacobs – Motion to use Water Reserve and Water Term upto \$332,543 for security on lagoon loan for 5 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Carried |
| <i>TAXervice</i><br><i>Roll 167000</i><br>2480/2026   | Jacobs, Jordan – That TAXervice, on behalf of the Town of Whitewood, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: BLK/PAR X-PLAN 89R35520 EXT 0, 155765368                                                                                                                                                                                                                                                                                                                                                                     | Carried |
| <i>P/T Admin</i><br><i>Assistant</i><br>2481/2026     | Brule, Jones – Motion to hire Brandi Arnason; part-time admin assistant started September 21, 2026, at \$24/hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Carried |
| <i>TAXervice</i><br><i>Roll 298000</i><br>2482/2026   | Jones, Brule – THAT TAXervice be authorized under s. 22(1.1) of The Tax Enforcement Act to apply to the Provincial Mediation Board to shorten the 6 month waiting period on the following described land: LOT 13-BLK/PAR 51B-PLAN N232 EXT 0, LOT 12-BLK/PAR 51B-PLAN N232 EXT 95, Title No. 150971711, 150971700<br>THAT TAXervice be authorized under s. 22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands: LOT 13-BLK/PAR 51B-PLAN N232 EXT 0, LOT 12-BLK/PAR 51B-PLAN N232 EXT 95, Title No. 150971711, 150971700 | Carried |
| <i>TaxEnforce</i><br><i>Policy no40</i><br>2483/2026  | Brule, Jordan – Motion to approve Policy No 40 for Tax Enforcement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Carried |
| <i>307Cartier</i><br><i>Lot Purchase</i><br>2484/2026 | Jones, Jacobs – Motion to accept lot purchase of 307 Cartier, of \$500 from Nevin Boutin and Alex Dodd; as is, all legal fees, transfer fees and taxes are responsibility of purchaser legal description 1-3 04 75                                                                                                                                                                                                                                                                                                                                                                          | Carried |

*Vacant Council Seat*  
2485/2026 Jones, Brule – Council has received notice of the passing of Councillor Emerson Chug on September 25, 2026, pursuant to section 110 of *The Municipalities Act*, a vacancy on Council occurs when a member dies; Council is required to declare the seat vacant and proceed in accordance with *The Local Government Election Act, 2015* to fill the vacancy by by-election; Therefore, be it resolved that Council hereby declares the office of Councillor, previously held by Emerson Chug to be vacant effective September 25, 2026. And the administrator is directed to initiate the required by-election process in accordance with *The Local Government Election Act, 2015*.

Carried

*By-election*  
13-Jan-2026  
2486/2026 Brule, Jordan – Motion to approve by-election scheduled for January 13, 2026.

Carried

*Adjourn*  
2487/2026 Jordan – Moved the meeting to adjourn at 8:12 pm

*“original signed by”*

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Chief Administrative Officer

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Mayor